HOTEL/MOTEL OCCUPANCY TAX REPORT

THIS REPORT MUST BE FILED WITH THE CITY SECRETARY, CITY OF COLEMAN, P.O. BOX 592, COLEMAN, TEXAS 76834, NO LATER THAN THE LAST DAY OF THE MONTH FOLLOWING EACH QUARTERLY PERIOD.

TAXPAYER NAME_____   PERIOD ENDING:

TAXPAYER ADDRESS_____   March 31 ( )

TAXPAYER IDENTIFICATION NO._____   June 30   ( )

TRADE NAME_____   Sept. 30   ( )

LOCATION_____   Dec. 31   ( )

1. Amount of Receipts $_____

2. Less Exempt Receipts $_____

3. Amount of Taxable Receipts $_____

4. Tax Rates   .07

5. Total Tax $_____

6. Penalty for Late Payment – 5% $_____

7. Interest at 6% Per Annum $_____

8. Total Amount Due $_____

INSTRUCTIONS:

Line 1: Enter total receipts for the reporting quarter.
Line 2: Enter total exempt receipts for the reporting period.
Line 3: Deduct line 2 from line 1.
Line 4: Multiply line 3 by tax rate of .07 or 7%.
Line 5: Enter total amount of tax due.
Line 6: If report is delinquent enter the amount of penalty.
Line 7: If report is delinquent enter interest calculated on the total tax due as described in the City of Coleman Ordinance No. 774.
Line 8: Enter total amount due including any penalty and interest.

MAKE CHECK PAYABLE TO THE CITY OF COLEMAN AND MAIL TO THE CITY SECRETARY, CITY OF COLEMAN, P. O. BOX 592, COLEMAN, TX 76834.

Note: There shall also be furnished to the City Secretary of the City of Coleman at the time of payment of said tax a copy of the quarterly report filed with the State Comptroller in connection with the State of Texas Hotel/Motel Occupancy Tax.