



**CITY OF COLEMAN, TEXAS  
CITY COUNCIL MEETING  
Meeting Agenda**

The City Council of the City of Coleman, Texas will meet in session on Thursday, May 7, 2020 at 5:15 p.m. in the Council Chambers of City Hall, 200 West Liveoak, Coleman, Texas.

*To advance the public health goal of limiting face to face meetings and contact with others to slow the spread of COVID 19, the City Council of the City of Coleman requests you not attend the City meeting in Person. The meeting is open to the public by either computer or phone. Telephonic capabilities will be utilized to allow individuals to address the City Council. Members of the public are encouraged to participate remotely. The public dial in number and meeting information to participate is as follows:*

To join via Phone:

[+1.408.419.1715](tel:+14084191715) (United States(San Jose))

[+1.408.915.6290](tel:+14089156290) (United States(San Jose))

(Global Numbers)

Enter Conference Meeting ID: 265 740 994

Participant Passcode: 7365

To join via computer:

<https://bluejeans.com/265740994/7365>

Enter Conference Meeting ID: 265 740 994

Participant Passcode: 7365

*You may also watch the meeting from your computer, tablet, or smartphone: at <https://www.facebook.com/CityofColemanTX/>*

*An electronic copy of the agenda and packet can be found at the following link:*

[www.cityofcolemantx.us/meetings](http://www.cityofcolemantx.us/meetings)

If you must attend the meeting there will be very limited seating in Council Chambers and social distancing requirements and practices will be observed. All items on the agenda are for possible discussion and action. Council may vote and/or act upon each of the items listed on this Agenda. One agenda item will be discussed at a time, in the order determined by the Mayor, unless logic and practical considerations allow similar topics to be considered together for purposes of convenience and efficiency. Consent items are considered to be non-controversial and will be voted on in one motion unless a council member asks for separate discussion. The City Council of the City of Coleman, Texas, reserves the right to meet in closed, executive session on any of the items listed below should the need arise and if authorized by Title 5, Chapter 551, of the Texas Government Code.

1. Call to Order, Invocation, and Pledge of Allegiance to the Flags of the United States of America and the State of Texas.

2. Introductions, Announcements, and Recognitions
3. Items to be withdrawn
4. Citizen Presentations: Any citizen who desires to address the City Council on a matter not included on the agenda may do so at this time. The City Council may not deliberate on items presented under this agenda item. Presentations are subject to five (5) minutes for items not on the agenda. If you wish to speak to an item on the agenda, you will be allowed to speak when the council addresses the item. There is a (3) minute time limit for items on the agenda. The presiding officer (with the consent of a majority of the City Council) may grant additional time. To comply with the provisions of the Open Meetings Act, the Council respectfully requests that prior to addressing Council, that each person submit a Speaker Request Form stating your name, address, and topic of presentation. The form is located at the entryway to Council Chambers.
5. Discuss, consider, and act upon the approval of minutes for the City of Coleman Council Meetings held on: March 5, 2020, March 19, 2020, March 24, 2020, and April 2, 2020.
6. Presentation of Proclamation from the Office of Mayor proclaiming May 3 – 9, 2020 as National Public Service Week.
7. Presentation of Certificate of Appreciation to Councilmember Sherman Smith.
8. Issuance of the Certificate of Election, Administering Statement of Elected Officials and Oath of Office to the newly elected Councilmembers; City Secretary will present certificate of unopposed candidates for North Ward Place 1 and South Ward Place 4 and will swear in Tracy Rankin as North Ward Councilmember and Monte Sides as South Ward Councilmember.
9. Consider and act upon electing a member of the City Council as Mayor Pro Tem pursuant to City of Coleman Charter Section 2.08.
10. Hear presentation regarding impact of COVID-19 within the City of Coleman; update to City of Coleman Operations and Services as of May 4, 2020 to include discussion of potential opening of operations and services; and discuss, consider, and act upon amending restrictions as set out in Exhibit “A” of the City of Coleman Declaration of Public Health Emergency adopted on March 19, 2020.
11. Discuss, consider, and act upon a Resolution of the City of Coleman authorizing the City to enter into an agreement with Texas Department of Transportation for the temporary closure of portions of State Highway 153 and State Highway 206 for the 2020 Rodeo Parade.
12. Hear presentation from City Manager regarding update on the partnership with Enterprise Fleet Solutions, and discuss, consider, and act upon a policy of the City of Coleman providing for City Vehicle Operating Standards and Vehicle Take Home Policy.

13. Hear presentation regarding progress from Building and Standards Administrative Orders and progress of demolition and abatement of properties in non-compliance.
14. Discuss, consider, and act upon appointments to the City of Coleman Planning and Zoning Commission.
15. Discuss, consider, and act upon appointments to the City of Coleman Building and Standards Board.
16. Hear status report from the City Manager regarding City Operations including: a) delivery of proposed Budget Calendar for FY 2020-2021; b) receive update on the construction progress at the City of Coleman Water Treatment Plant; c) receive update on the progress of the City of Coleman FY 2018 Audit; d) submittal of monthly departmental reports; and e) Presentation of City of Coleman promotional video – Why Coleman.
17. Adjournment

**Approved as to Form:**

Pat Chesser  
**Pat Chesser, City Attorney**

**Certification**

I certify that the above notice of meeting was posted at City Hall, 200 W. Liveoak, Coleman Texas, and on the City of Coleman internet website on Monday, May 4, 2020 at 5:00 p.m. and remained so posted continuously for at least seventy-two (72) hours preceding the scheduled time of said meeting. I further certify that the media was properly notified. A list of those notified will be available upon request.

Karen Langley  
**Karen Langley, City Secretary**

**Special Accommodations**

The City of Coleman is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary by calling 325-625-4116 or by going by 200 W. Liveoak, Coleman Texas during normal business hours at least (48) forty-eight hours in advance of the scheduled meeting.