



**CITY OF COLEMAN, TEXAS  
CITY COUNCIL MEETING  
Meeting Agenda**

The City Council of the City of Coleman, Texas will meet in session on Thursday, February 4, 2021 at 5:15 p.m. in the Council Chambers of City Hall, 200 West Liveoak, Coleman, Texas.

Due to COVID-19: The CDC, Governor Abbott and other governmental agencies continue to urge social distancing. The City of Coleman Council Meeting will be limited to no more than twenty (20) persons in attendance, which includes Council Members, and City Staff. This will result in limited seating for the general public. If you must attend the meeting in person, you are highly encouraged to wear a covering over your nose and mouth. You may also watch the meeting from your computer, tablet or smartphone at: <http://cityofcolemantx.us/meetings/> or <https://facebook.com/CityofColemanTX/>.

Members of the public may submit comments to the Council via email to [council@cityofcolemantx.us](mailto:council@cityofcolemantx.us). Emails will continue to be received until 4:00 p.m. on the day of the meeting.

All items on the agenda are for possible discussion and action. Council may vote and/or act upon each of the items listed on this Agenda. One agenda item will be discussed at a time, in the order determined by the Mayor, unless logic and practical considerations allow similar topics to be considered together for purposes of convenience and efficiency. Consent items are considered to be non-controversial and will be voted on in one motion unless a council member asks for separate discussion. The City Council of the City of Coleman, Texas, reserves the right to meet in closed, executive session on any of the items listed below should the need arise and if authorized by Title 5, Chapter 551, of the Texas Government Code.

1. Call to Order, Invocation, and Pledge of Allegiance to the Flags of the United States of America and the State of Texas.
2. Introductions, Announcements, and Recognitions
  - Presentation of City of Coleman Service Awards for 2020
3. Items to be withdrawn
4. Citizen Presentations: Any citizen who desires to address the City Council on a matter not included on the agenda may do so at this time. The City Council may not deliberate on items

presented under this agenda item. Presentations are subject to five (5) minutes for items not on the agenda. If you wish to speak to an item on the agenda, you will be allowed to speak when the council addresses the item. There is a (3) minute time limit for items on the agenda. The presiding officer (with the consent of a majority of the City Council) may grant additional time. To comply with the provisions of the Open Meetings Act, the Council respectfully requests that prior to addressing Council, that each person submit a Speaker Request Form stating your name, address, and topic of presentation. The form is located at the entryway to Council Chambers.

5. Discuss, consider, and act upon the approval of minutes for the City of Coleman Council Meetings held on January 21, 2021.
6. Hear requests from the City Council for future agenda items.
7. Hear update from Fire Chief/Emergency Management Coordinator Jimmy Watson regarding COVID-19.
8. Discuss, consider, and act upon the second reading of a Resolution of the City of Coleman adopting a project for the Coleman Economic Development Corporation (CEDC) and the Coleman Community Coalition (CCC) to provide funds to the City of Coleman in the amount of \$20,000; with \$10,000 funded from the CEDC, a Type A – EDC, and \$10,000 funded from the CCC, a Type B – EDC, for the purchase of playground equipment and improvements to Mills Park.
9. Discuss, consider, and act upon the second reading of a Resolution of the City of Coleman approving and authorizing a project to provide two loans to Cattle Drive Café Coleman, LLC in the amount of \$160,000; with \$80,000 funded from the Coleman Economic Development Corporation (Type A – EDC) and \$80,000 funded from the Coleman Community Coalition (Type B – EDC).
10. Discuss, consider, and act upon a resolution adopting policies in connection with 2020 Texas Community Development Block Grant Program (TxCDBG).
11. Discuss, consider, and act upon a resolution designating authorized signatories for contractual documents and documents for requesting funds pertaining to 2020 Texas Community Development Block Grant Program (TxCDBG) grant contract no. 7220032.
12. Discuss, consider, and act upon a Resolution of the City of Coleman awarding a contract for Administrative/Planning Services for the 21/22 Texas Community Development Block Grant Program – Community Development Fund.
13. Discuss, consider, and act upon a contract for election services between the Office of the Coleman County Elections Administrator and the City of Coleman.

14. Hear presentation regarding Texas Parks & Wildlife State Largemouth Bass Conservation License Plate Program and discuss, consider, and act upon authorizing the city manager to submit a project application for the use of grant funds from TPW for access enhancements to Memory Lake.
15. The City Council may enter Executive Session to discuss the following pursuant to:
  - A. Government Code§551.071 (Consultation with Attorney) discussion with City Attorney regarding management agreement between the City of Coleman and Coleman County Chamber of Commerce.
  - B. Government Code§551.071 (Consultation with Attorney) and §551.072 (Deliberations about Real Property) to secure legal advice and counsel from City Attorney regarding a property located within the city limits and to deliberate the purchase and value of the property.
  - C. Government Code§ 551.074 (Personnel Matters) to discuss updates on searches for police chief and finance director and personnel changes to include distribution of duties.
16. Upon returning to open session, the City Council may take whatever actions as they may deem appropriate regarding items discussed in Executive Session including:
  - A. Discuss, consider, and act upon the management agreement between the City of Coleman and the Coleman County Chamber of Commerce
  - B. Discuss, consider, and act upon authorizing the City Manager to begin negotiations for the purchase of land and buildings.
  - C. Receive update from City Manager regarding the recruitment and search process for Executive Level positions in the City of Coleman.
17. Adjournment

**Approved as to Form:**

  
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**Pat Chesser, City Attorney**

**Certification**

I certify that the above notice of meeting was posted at City Hall, 200 W. Liveoak, Coleman Texas, and on the City of Coleman internet website on Monday, February 1, 2021 at 5:00 p.m. and remained so posted continuously for at least seventy-two (72) hours preceding the scheduled time of said meeting. I further certify that the media was properly notified. A list of those notified will be available upon request.

  
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**Karen Langley**  
**City Secretary**

**Special Accommodations**

The City of Coleman is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary by calling 325-625-4116 or by going by 200 W. Liveoak, Coleman Texas during normal business hours at least (48) forty-eight hours in advance of the scheduled meeting.