



CITY OF COLEMAN, TEXAS
Hotel Occupancy Tax Revenue Advisory Board
Meeting Agenda

The Hotel Occupancy Tax Revenue Advisory Board will meet in session on Wednesday, January 22, 2020 at 6:00 p.m. in the Council Chambers of City Hall, 200 West Liveoak, Coleman, Texas. All items on the agenda are for possible discussion and action. The Board may vote and/or act upon each of the items listed on this Agenda. One agenda item will be discussed at a time, in the order determined by the Presiding Officer unless logic and practical considerations allow similar topics to be considered together for purposes of convenience and efficiency.

The Board reserves the right to meet in closed, executive session on any of the items listed below should the need arise and if authorized by Title 5, Chapter 551, of the Texas Government Code.

1. Call to Order, Invocation, and Pledge of Allegiance
2. Citizen Presentations: Any citizen who desires to address the Board on a matter not included on the agenda may do so at this time. Comments are subject to five (5) minutes for items not on the agenda. If you wish to speak to an item on the agenda, you will be allowed to speak when the Board addresses the item. There is a (3) minute time limit for items on the agenda. The presiding officer may grant additional time, with the consent of the Board.
3. Introduction of Board Members
4. Hear presentation regarding review of City of Coleman Ordinance 1197 – Establishing a Hotel Occupancy Tax Revenue Advisory Board; the process for administering Municipal Hotel Occupancy Tax; and review of FY 2020 Hotel Occupancy Tax (HOT) Budget
5. Discuss, consider, and act upon establishing calendar dates for accepting applications for funding to applicants requesting Hotel Occupancy Tax revenues/
6. Discuss, consider, and act upon establishing regular meeting times.
7. Adjournment

Certification

I certify that the above notice of meeting was posted at City Hall, 200 W. Liveoak, Coleman Texas, and on the City of Coleman internet website on Friday, January 17, 2020 at 4:00 p.m. and remained so posted continuously for at least seventy-two (72) hours preceding the scheduled time of said meeting. I further certify that the media was properly notified. A list of those notified will be available upon request.



James King, Assistant City Secretary

Special Accommodations

The City of Coleman is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary by calling 325-625-4116 or by going by 200 W. Liveoak, Coleman Texas during normal business hours at least (48) forty-eight hours in advance of the scheduled meeting.