



**CITY OF COLEMAN, TEXAS
PLANNING AND ZONING COMMISSION
Meeting Agenda**

The Planning and Zoning Commission of the City of Coleman, Texas will meet in a called meeting on Tuesday, February 22, 2022 at 5:30 p.m. One agenda item will be discussed at a time, in the order determined by the Commission Chair, unless logic and practical considerations allow similar topics to be considered together for purposes of convenience and efficiency.

The Planning and Zoning Commission reserves the right to meet in closed, executive session on any of the items listed below should the need arise and if authorized by Title 5, Chapter 551, of the Texas Government Code.

1. Call to Order / Invocation / Pledge
2. Citizen Comments: Any citizen who desires to address the Planning and Zoning Commission on a matter not included on the agenda may do so at this time. Comments are limited to five (5) minutes for items not on the agenda. If you wish to speak to an item on the agenda, you will be allowed to speak when the item is called for discussion. There is a (3) minute time limit for items on the agenda which may be extended if necessary, by decision of the Committee Chair.
3. Discuss, consider and act upon approval of the minutes of the meeting conducted on January 11, 2022.
4. Public Hearings: The Planning and Zoning Commission will conduct Public Hearings on the following zoning issues. The Commission may discuss, consider and act upon the subject of each hearing after receiving public comments, including but not limited to approval, disapproval, or modification of a request.
 1. The Planning and Zoning Commission will conduct a **Public Hearing** on the request for zoning change from Commercial District Office, Light Retail and Neighborhood Services for a Special Use Permit to allow trailer sales in a C-1 Zoning District for the property located at 301 W. Liveoak. described as Clow 1 Addition Town Coleman.
5. Adjournment

Certification

I certify that the above notice of meeting was posted at City Hall, 200 W. Liveoak, Coleman Texas, and on the City of Coleman internet website on Friday February 18, 2022 at 5:00 p.m. and remained so posted continuously for at least seventy-two (72) hours preceding the scheduled time of said meeting. I further certify that the media was properly notified. A list of those notified will be available upon request.



**James R. King, Assistant City
Manager**

Special Accommodations

The City of Coleman is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary by calling 325-625-4116 or by going by 200 W. Liveoak, Coleman Texas during normal business hours at least (48) forty-eight hours in advance of the scheduled meeting.

**City of Coleman
Planning and Zoning Commission
Agenda Memo**

Meeting Date: **February 22, 2022 @ 5:30 p.m.**

SUBJECT: Agenda Item No. 1

AGENDA ITEM:

Call to Order, Invocation, and Pledge of Allegiance to the Flags of the United States of America and the State of Texas.

The Pledge of Allegiance to the Flag of the United States of America:

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

Should be rendered by standing at attention facing the flag with the right hand over the heart. When not in uniform men should remove any non-religious headdress with their right hand and hold it at the left shoulder, the hand being over the heart.

The Pledge of Allegiance to the Flag of the State of Texas:

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

The pledge of allegiance to the flag of the United States should be recited before the pledge of allegiance to the state flag if both are recited; should be rendered by standing at attention facing the flag with the right hand over the heart. When not in uniform men should remove any non-religious headdress with their right hand and hold it at the left shoulder, the hand being over the heart.

**City of Coleman
Planning and Zoning Commission
Agenda Memo**

Meeting Date: **February 22, 2022 @ 5:30 p.m.**

SUBJECT: Agenda Item No. 2

AGENDA ITEM:

Citizen Presentations: Any citizen who desires to address the Planning and Zoning Commission on a matter not included on the agenda may do so at this time. The Board may not deliberate on items presented under this agenda item. Presentations are subject to five (5) minutes for items not on the agenda. If you wish to speak to an item on the agenda, you will be allowed to speak when the Board addresses the item. There is a (3) minute time limit for items on the agenda. The presiding officer (with the consent of a majority of the board) may grant additional time. To comply with the provisions of the Open Meetings Act, the Council respectfully requests that each person submit a Speaker Request Form stating your name, address, and topic of presentation. The form is located at the entryway to Council Chambers.

NOTES:

**City of Coleman
Planning and Zoning Commission
Agenda Memo**

Meeting Date: **February 22, 2022 @ 5:30 p.m.**

SUBJECT: Agenda Item No. 3

AGENDA ITEM: Discuss, consider and act upon approval of the minutes of the meeting conducted on January 11, 2022.

RECOMMENDED MOTION:

“I move to approve the minutes for January 11th as presented.”

ATTACHMENTS:

Minutes for January 11, 2022.



**CITY OF COLEMAN, TEXAS
PLANNING AND ZONING COMMISSION
Minutes for the meeting conducted on
January 11, 2022**

The Planning and Zoning Commission of the City of Coleman, Texas met in a called meeting on Tuesday, January 11, 2022 at 5:30 p.m. in the Council Chambers of City Hall, 200 West Liveoak, Coleman, Texas.

Members Present: Berry Phillips, John Gregg, Bonnie Brown, Chase Watson, Marsha Spinks.

Members Absent: None

1. Call to Order / Invocation / Pledge:

The meeting was called to order by Berry Phillips at 5:30 p.m. and gave the invocation. The Pledge of Allegiance followed.

2. Citizen Comments:

None

3. Discuss, consider and act upon approval of the minutes of the meeting conducted on October 18, 2021.

John Gregg made a motion to approve the minutes as presented. Bonnie Brown seconded. Minutes were approved 5-0.

4. Public Hearings: The Planning and Zoning Commission will conduct Public Hearings on the following zoning issues. The Commission may discuss, consider and act upon the subject of each hearing after receiving public comments, including but not limited to approval, disapproval, or modification of a request.

1. The Planning and Zoning Commission will conduct a **Public Hearing** on the request for zoning change from Commercial District Office, Light Retail and Neighborhood Services for Conditional Use to allow residential in a C-1 Zoning

District property 117 E. Elm. described as Original Town Coleman, Block 13, Lot S/2 14.

The Public Hearing was opened at 5:33 p.m. Planning and Development Director Dennis Jobe addressed the board on the property and explained the history of the property and proposed use. There were no public comments for or against the request. The public hearing was closed at 5:35 p.m.

John Gregg made a motion to approve the request for rezoning. Bonnie Brown seconded the motion. The motion passed 5-0.

5. Adjournment

Mr. Phillips adjourned the meeting at 5:36 p.m.

Approved by vote of the Planning and Zoning Commission on the _____ day of _____, 20____.

Chair / Vice Chair

City Secretary / Assistant City Secretary

**City of Coleman
Planning and Zoning Commission
Agenda Memo**

Meeting Date: **February 22, 2022 @ 5:30 p.m.**

SUBJECT: Agenda Item No. 4

AGENDA ITEM: The Planning and Zoning Commission will conduct a Public Hearing on the request for zoning change from Commercial District Office, Light Retail and Neighborhood Services for Special Use Permit to allow trailer sales in a C-1 Zoning district at the property of 301 W. Liveoak as described in Clow 1 Addition Town Coleman.

“I will now open the public hearing at _____ p.m.”

1. Ask for information to be presented by city staff.
2. Ask if the property owner is present to present any information on the property or a plan of action.
3. Ask if anyone else would like to address the board about this property.

“I will now close the public hearing at _____ p.m.”

The Board may now consider staff recommendations and other comments received and issue appropriate orders related to the property.

Additional Notes: Property was used as a Car lot in the past. Staff Recommends approval of this Special Use Permit as requested with the following. Staff recommends the Special Use Permit be termed for one (1) year where the permit will be reviewed and extended for each year thereafter as long as compliance is agreed by both the City and the Owner.

City of Coleman
200 W. LIVEOAK
Coleman, Tx 76834
325-625-4116



ZONING APPLICATION

REQUEST TYPE

Zoning Change:	
Current Zone	<u>C-1</u>
Requested Zone	<u>SUP</u>
Specific Use Permit:	<u>FOR TRAILER SALES</u>
Other:	

<input type="checkbox"/>	Preliminary Plat
<input type="checkbox"/>	Plat
<input type="checkbox"/>	Re-Platting
<input type="checkbox"/>	Final Plat

PROPERTY IDENTIFICATION

Location 301 W liveoak Coleman Tx 76834

LEGAL DESCRIPTION (Accord to deed records) - For Un-Platted land, attach metes and bounds description

Subdivision or Survey Name: CLOW 1ST ADDITIONS

Block Number /

Lot Number /

ZONING CHANGE

CURRENT ZONE: Commercial C-1

REQUESTED ZONE: SUP

Name of Property Owner or Representative Eddy Tanner

Contact Phone Number 254-541-1087

Address 455 private rd 4321 Coleman Tx 76834

Planning and Zoning Hearing Date FEB 22, 2022

Council Hearing Date MARCH 3, 2022

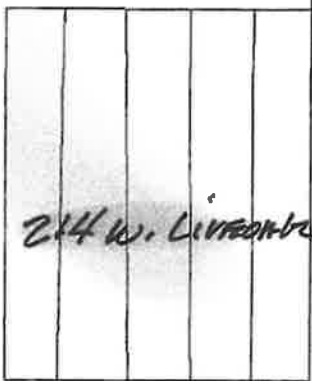
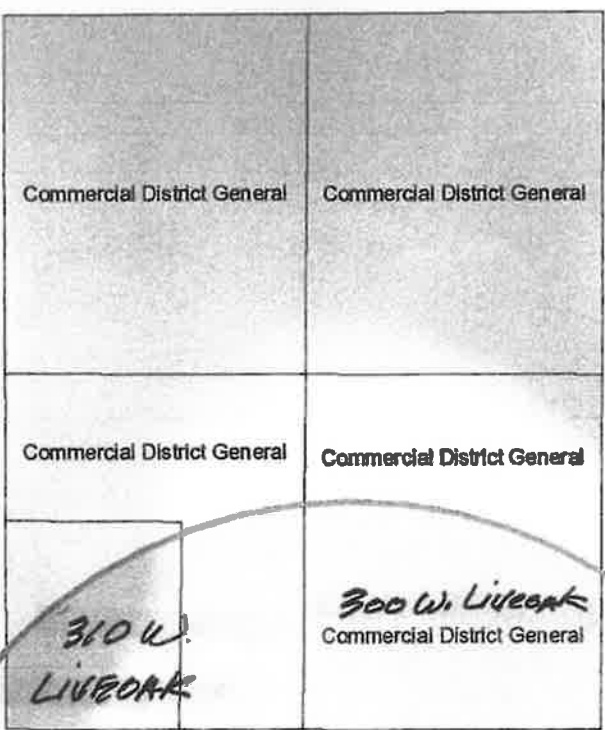
I hereby petition the City for approval of the above-described request as provided by the laws of the State of Texas and Ordinance of the City of Coleman

Date 1/25/22 Signature [Signature]

FEE \$100 Date Paid: 1/25/22

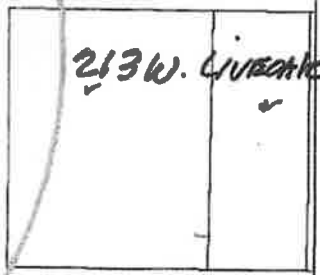
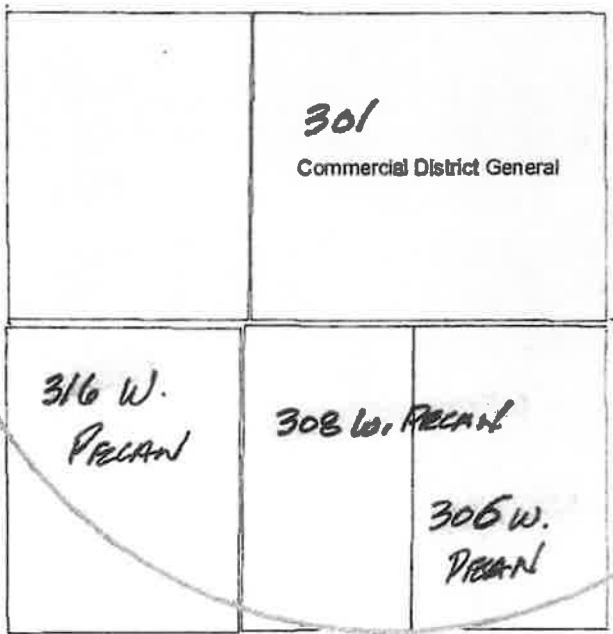
N. FRIO

N. PACOS



W. LIVEOAK

200' RADIUS

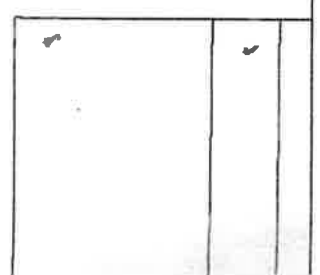
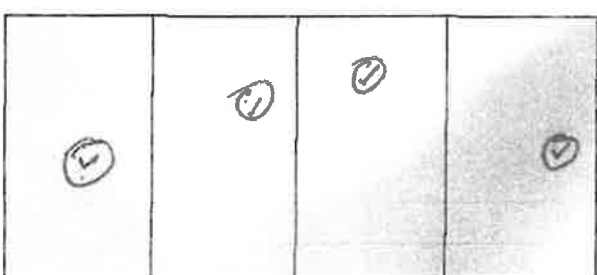
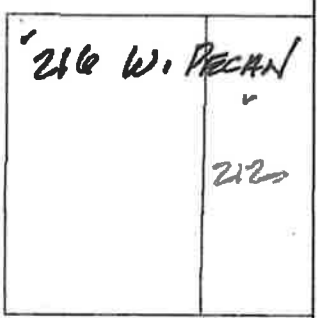


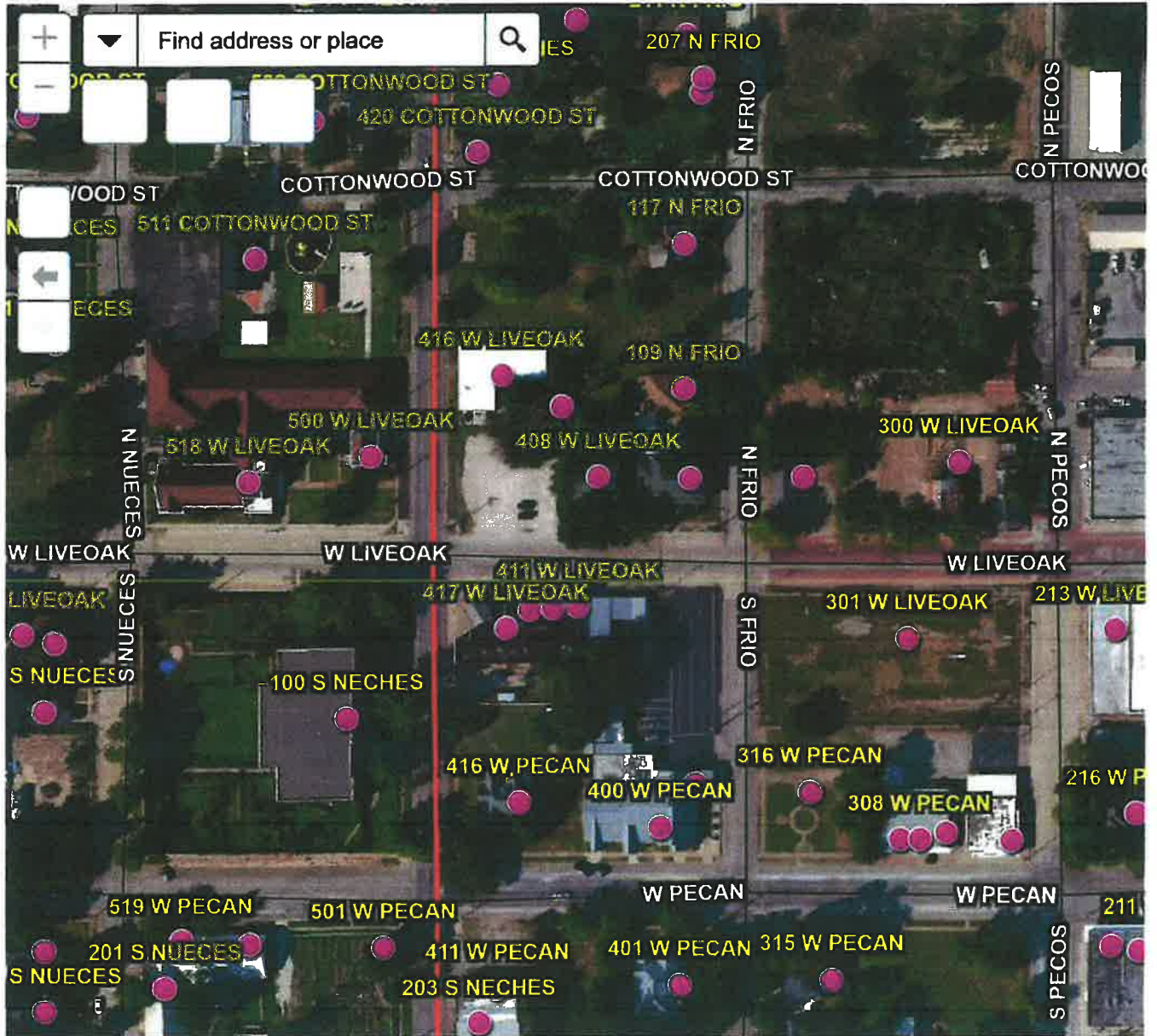
W. LIVEOAK

FRIO

PECAN

W. PECAN





**City of Coleman
Planning and Zoning Commission
Agenda Memo**

Meeting Date: **February 22, 2022 @ 5:30 p.m.**

SUBJECT: Agenda Item No. 5

AGENDA ITEM: Adjourn

Adjourning a meeting does not require a motion. The Chair simply adjourns the meeting when all agenda items have been acted upon.