



**CITY OF COLEMAN, TEXAS
BUILDING STANDARDS BOARD
Minutes for the meeting conducted on
January 11, 2021**

The Building Standards Board of the City of Coleman, Texas met in a called meeting on Tuesday, January 11, 2021 at 6:00 p.m. in the Council Chambers of City Hall, 200 West Liveoak, Coleman, Texas.

Members Present: Berry Phillips, Lizette Alexander, Chris Jamison

Members Absent: Kyle Wood

Staff Absent: James Prescott

1. Call to Order / Invocation / Pledge:

The meeting was called to order at 6:10 p.m. by Berry Phillips

2. Citizen Comments:

None

3. Approval of Minutes of the meeting held on October 20, 2020.

Motion was made by Lizette Alexander to approve the minutes as presented. Second was made by Chris Jamison. Motion passed unanimously.

4. Public Hearings; Action following Public Hearings: The Building Standards Board will conduct Public Hearings on the rehabilitation or demolition of the following properties. The Board may discuss, consider and take action upon each property after receiving public comments, including but not limited to actions to require reduction in occupancy, repair or rehabilitation of a structure, or require demolition of a structure, and to set a schedule for such actions to occur.

1) 217 W. 3rd

Public Hearing Opened at 6:15 p.m.

Building Official James King presented facts and photos in reference to the subject property. There was no property owner or representative present to address the board and no comments

were made by other members of the public. The homeowner requested 90 days to either repair or demolish the structure.

Public Hearing Closed at 6:23 p.m.

Motion was made by Chris Jamison to adopt an Administrative Enforcement Order specifying 90 days to repair or demolish the structure. Second was made Lizette Alexander. Motion passed unanimously.

2) 1615 S. Nueces

Public Hearing Opened at 6:23 p.m.

Building Official James King presented facts and photos in reference to the subject property. There was no property owner or representative present to address the board and no comments were made by other members of the public. The homeowner requested 180 days to demolish the structure.

Public Hearing Closed at 6:28 p.m.

Motion was made by Chris Jamison to adopt an Administrative Enforcement Order specifying 60 days to demolish the structure. Second was made by Lizette Alexander. Motion passed unanimously.

3) 1015 W. Mesquite

Public Hearing Opened at 6:30 p.m.

Building Official James King presented facts and photos in reference to the subject property. There was no property owner or representative present to address the board and no comments were made by other members of the public. There was no request from the homeowner prior to the meeting.

Public Hearing Closed at 6:32 p.m.

Motion was made by Lizette Alexander to adopt an Administrative Enforcement Order specifying 30 days to demolish the structure. Second was made by Chris Jamison. Motion passed unanimously.

4) 701 W. 8th

Public Hearing Opened at 6:33 p.m.

Building Official James King presented facts and photos in reference to the subject property. There was no property owner or representative present to address the board and no comments were made by other members of the public. There was no request from the homeowner prior to the meeting.

Public Hearing Closed at 6:39 p.m.

Motion was made by Chris Jamison to adopt an Administrative Enforcement Order specifying 30 days to demolish the structure. Second was made by Lizette Alexander. Motion passed unanimously.

5. The Building Standards Board will hear an update on the progress of the property at 809 W. Liveoak and consider and discuss enforcement actions related to the previous order issued by the Board.

Building Official James King presented an update on progress to rehabilitate this structure. In October the board requested to have the roof completed and the exterior weatherproofed within 30 days. There has been progress made on the roof but the property is still not weatherproof. The board requested a letter be sent to the owner to have the roof completed by the February meeting.

6. The Building Standards Board will hear an update on the progress of the property at 701 W. 5th and consider and discuss enforcement actions related to the previous order issued by the Board.

Building Official James King presented an update on progress to rehabilitate this structure. There appeared to be no progress on the rehabilitation of this structure since the original order of the board, with the exception that the property had been mowed and junk vehicles removed. The board requested that the owner be contacted to determine if he was going to continue with the project or abandon it.

7. The Building Standards Board will hear an update on the progress of the property at 307 N. Nueces and consider and discuss enforcement actions related to the previous order issued by the Board.

Building Official James King presented an update on progress to rehabilitate this structure. There appeared to be no progress on the rehabilitation of this structure since the original order of the board. There have been no permits obtained, and no cleanup of the property. The board requested that the City proceed with demolition.

8. The Building Standards Board will hear an update on the progress of the property at 307 N. Nueces and consider and discuss enforcement actions related to the previous order issued by the Board.

Building Official James King presented an update on this property, which was previously tabled by the Board, with no official orders issued. Staff has been unable to contact the owner and this property will be coming before the board in the near future for a public hearing to obtain an order for demolition.

9. Adjourn

The meeting was adjourned by Berry Phillips at 7:02 p.m.

Approved by vote of the Building Standards Board on the 8th day of March, 2021.


Chair / Vice Chair


City Secretary / Assistant City Secretary