

MINUTES
COUNCIL MEETING
CITY OF COLEMAN
CITY HALL
THURSDAY, NOVEMBER 16, 2017
6:00 P.M.

PRESENT: Mayor Tommy Sloan, Councilman Sherman Smith, Councilwoman Sharlene Hetzel, Councilman Bobby McGee, City Attorney Pat Chesser, City Manager Paul Catoe, and City Secretary Karen Langley.

ABSENT:

CALL MEETING TO ORDER: Mayor Tommy Sloan

INVOCATION: Mayor Tommy Sloan

PLEDGE OF ALLEGIANCE

WELCOME OF VISITORS AND GUESTS: Mayor Sloan welcomed guests and visitors.

CONSENT AGENDA:

1. The City Council may consider, discuss and or take actions regarding the approval of the minutes of the City Council Meetings conducted on October 5, 2017 and October 26, 2017 – Karen Langley, City Secretary.
2. The City Council may consider, discuss and or take actions to approve the Code Enforcement Report for October, 2017 – Fire Chief David Martinez.
3. The City Council may consider, discuss and or take actions to approve the Police Department Report for the month of October 2017 – Chief of Police, Anthony Smith.
4. The City Council may consider, discuss and or take actions to approve the Municipal Court Report for the month of October 2017 – Judge Robert J. Nash.
5. The City Council may consider, discuss, and or take actions to approve the Professional Fees for the month of October 2017 – City Manager Paul Catoe.
6. The City Council may consider, discuss and or take actions to approve the Lake Level Reports for Hords Creek Reservoir and Lake Coleman November, 2017 – City Manager, Paul Catoe. A motion was made by Councilwoman Hetzel to approve the consent agenda items 1-6 as presented. Councilman Smith seconded the motion. The motion carried 3-0.

BIDS RECEIVED:

1. The City Council may open bids for the sale of thirty (30) 5X5 round bales of Coastal Hay from the Municipal Sewer Farm and may then consider, discuss and or take actions regarding the award of a bid to the highest bidder – Mayor Tommy Sloan. Bids received are as follows:
 - Alton Williams \$15.00 a bale with a total of \$450.00
 - Marsha Snider \$38.50 a bale with a total of \$1143.00
 - Vicki Jo Caldwell \$47.27 a bale with a total of \$1418.10
 - Garry Cox \$42.00 a bale with a total of \$1260.00

A motion was made by Councilman McGee to accept the bid from Vicki Jo Caldwell for \$47.27 a bale for a total of \$1418.10. Councilman Smith seconded the motion. The motion carried 3-0.

OLD BUSINESS:

1. The City Council may consider, discuss and or take actions regarding the approval of the Coleman County State Bank as the City Depository for the period beginning January 1, 2018 through December 31, 2019 – Mayor Tommy Sloan. A motion was made by Councilman McGee to approve Coleman County State Bank as the City Depository for the period beginning January 1, 2018 through December 31, 2019. Councilwoman Hetzel seconded the motion. The motion carried 3-0.

NEW BUSINESS:

1. The City Council may consider, discuss and or take actions regarding the designation of a portion of the City Right of Way on Elm Street for the construction of a designated brick fence area as proposed by the plans and specifications for the new Kennedy Hotel in the downtown area which will be located at the corner lot of Commercial Avenue and Elm Street – Mayor Tommy Sloan, Mr. Allen Kennedy, and City Attorney Pat Chesser. A

- motion was made by Councilwoman Hetzel to authorize the City Attorney to prepare an Ordinance to close a specified amount of East Elm Street. Councilman Smith seconded the motion. The motion carried 3-0.
2. The City Council may consider, discuss and or take actions regarding a request for ad valorem Tax Abatement or ad valorem Tax Refunds for a period of (5) five years to provide assistance for the new Kennedy Hotel in the downtown area to be located at the corner lot of Commercial Avenue and Elm Street – Mayor Tommy Sloan, Mr. Allen Kennedy and City Attorney Pat Chesser. This item has been tabled.
 3. The City Council may consider, discuss, and or take actions regarding a request authorizing the Mayor to seek assistance from the Type 4-A CEDC at their next regularly schooled meeting on 11-27-17 to relocate Water, Sewer, and Electrical Services to the new Kennedy Hotel in the downtown area to be located at the corner lot of Commercial Avenue and Elm Street – Mayor Tommy Sloan, City Manager Paul Catoe and City Attorney Pat Chesser. A motion was made by Councilman McGee to authorize the Mayor to seek assistance from the Type 4-A CEDC to relocate water, sewer and electrical services for the new Kennedy Hotel. Councilwoman Hetzel seconded the motion. The motion carried 3-0.
 4. The City Council may consider, discuss and or take regarding the possible approval of a Letter of Engagement for the auditing firm of Armstrong, Backus & Co., LLP of San Angelo to conduct the audits for the City of Coleman, the Coleman County Senior Citizens Incorporated, the Type 4-A Coleman County Economic Development Corporation and the Type 4-B Coleman Community Coalition for the fiscal period ending 9/30/17 – Mayor Tommy Sloan and Gayla C. Thornton, CPA representing Armstrong, Backus & Co., LLP. A motion was made by Councilwoman Hetzel to approve a “Letter of Engagement” for the auditing firm of Armstrong, Backus & Co. LLP to conduct the audits for the City of Coleman, Coleman County Senior Citizens Incorporated, 4-A Coleman County Economic Development Corporation and the 4-B Coleman Community Coalition for the fiscal period ending 9/30/17. Councilman Smith seconded the motion. The motion carried 3-0.
 5. The City Council may consider, discuss and or take actions regarding the proposed recommended changes for the lobby area of the Coleman City Hall through the utilization of the Court Technology Funds and the Court Building Security Funds. These changes will make the lobby area more secure and safe for all city employees working in the City Hall – Mayor Tommy Sloan and Judge Robert J. Nash. A motion was made by Councilman McGee to table this item until a new member is appointed to the council. Councilman Smith seconded the motion. The motion carried 3-0.
 6. The City Council may consider, discuss and or take actions regarding the acceptance of a Letter of Resignation from the City Council Member Danny Jameson representing the South Ward, Coleman, Texas to become effective November 15, 2016 – Mayor Tommy Sloan. A motion was made by Councilwoman Hetzel to accept a letter of resignation from Councilman Danny Jameson. Councilman Smith seconded the motion. The motion carried 3-0.
 7. The City Council may consider, discuss and or take actions regarding the appointment of a new Mayor Pro Tem to take the place of Danny Jameson in regards to his unexpired term – Mayor Tommy Sloan. A motion was made by Councilman McGee to appoint Councilman Smith as Mayor Pro Tem. Councilwoman Hetzel seconded the motion. The motion carried 3-0.
 8. The City Council may consider, discuss and or take actions regarding the appointment of a contract between the City of Coleman and the Coleman County Tax Appraisal District for the assessment and collection services for the calendar years of 2018 and 2019 – Mayor Tommy Sloan and City Manager Paul Catoe. A motion was made by Mayor Pro Tem Smith to approve the contract between the City of Coleman and the Coleman County Tax Appraisal District for the assessment and collection services for the calendar years of 2018 and 2019. Councilman McGee seconded the motion. The motion carried 3-0.
 9. The City Council may consider, discuss and or take actions to cancel the meeting scheduled for December 7, 2017 should circumstances warrant as per the provisions outlined in Section 2.11 of the City Charter and call a meeting to be scheduled for December 14, 2017 – Mayor Tommy Sloan. A motion was made by Councilwoman Hetzel to approve canceling the meeting scheduled for December 7, 2017. Mayor Pro Tem Smith seconded the motion. The motion carried 3-0.
 10. The City Council may consider, discuss and or take actions to approve the Routine Airport Maintenance Program (RAMP) for FY 2017-2018 and approving Resolution No. 17-12 – Mayor Tommy Sloan and City Manager Paul Catoe. A motion was made by

Councilman McGee to approve the FY 2017-2018 Routine Airport Maintenance Program (RAMP). Mayor Pro Tem Smith seconded the motion. The motion carried 3-0.

11. The City Council may consider, discuss and or take actions to approve Resolution No 17-13 endorsing the Coleman County Center for Senior Citizens as an incorporated entity to obtain liability insurance coverage for members of the Board and its employees – Mayor Tommy Sloan and City Attorney Pat Chesser. A motion was made by Mayor Pro Tem Smith to approve Resolution 17-13 endorsing the Coleman County Center for Senior Citizens to obtain liability insurance for members of the Board and employees. Councilwoman Hetzel seconded the motion. The motion carried 3-0.
12. The City Council may consider, discuss and or discuss and or take actions to approve an agreement for drainage improvements between the City of Coleman and Leon Valley Incorporated (LVI) – Mayor Tommy Sloan, City Manager Paul Catoe and City Attorney Pat Chesser. A motion was made by Mayor Pro Tem Smith to approve an agreement for drainage improvements between the City of Coleman and Leon Valley Incorporated. Councilwoman Hetzel seconded the motion. The motion carried 3-0.

MAYOR AND COUNCIL COMMENTS:

None

STAFF COMMENTS:

1. Presentation and approval of the Financial Report for the month of October, 2017 – Mayor Tommy Sloan and City Manager Paul Catoe. A motion was made by Mayor Pro Tem Smith to approve the finance report for October 2017. Councilman McGee seconded the motion. The motion carried 3-0.

HEARING OF VISITORS CONCERNING MATTERS NOT ON THE AGENDA:

None

With no further business a motion was made by Mayor Pro Tem Smith to adjourn the meeting at 7:00 p.m. Councilman McGee seconded the motion. The motion carried 3-0.


CITY SECRETARY


MAYOR