

MINUTES
COUNCIL MEETING
CITY OF COLEMAN
CITY HALL
THURSDAY, JANUARY 18, 2018
6:00 P.M.

PRESENT: Mayor Tommy Sloan, Mayor Pro Tem Sherman Smith, Councilman Bobby McGee, Councilwoman Sharlene Hetzel, Councilman Monte Sides, City Attorney Pat Chesser, City Manager Paul Catoe, and City Secretary Karen Langley.

ABSENT: None

CALL MEETING TO ORDER: Mayor Tommy Sloan

INVOCATION: Mayor Tommy Sloan

PLEDGE OF ALLEGIANCE

WELCOME OF VISITORS AND GUESTS: Mayor Sloan welcomed guests and visitors.

CONSENT AGENDA:

1. The City Council may consider, discuss, and or take actions to approve the Occupational Tax Report for the quarter ending December 31, 2017 – Mayor Tommy Sloan.
2. The City Council may consider, discuss, and or take actions regarding the approval of the minutes of the City Council meeting conducted on December 14, 2017 – Karen Langley, City Secretary.
3. The City Council may consider, discuss and or take actions to approve the Code Enforcement Report for December, 2017 – Fire Chief David Martinez.
4. The City Council may consider, discuss and or take actions to approve the Police Department Report for the month of December 2017 – Chief of Police, Anthony Smith.
5. The City Council may consider, discuss and or take actions to approve the Municipal Court Report for the month of December, 2017 – Judge Robert J. Nash.
6. The City Council may consider, discuss, and or take actions to approve the Professional Fees for the month of December, 2017 – City Manager Paul Catoe.
7. The City Council may consider, discuss and or take actions to approve the Lake Level Reports for Hords Creek Reservoir and Lake Coleman January, 2018 – City Manager, Paul Catoe. A motion was made by Councilman McGee to approve consent agenda items 1-7 as presented. Councilman Sides seconded the motion. The motion carried 4-0.

BIDS RECEIVED:

1. The City Council may consider, discuss and or take actions regarding the award of a bid to the lowest bidder for the possible demolition and or installation of new sidewalks in the 200 block of Commercial Avenue under the TDA Contract No. 7216252 – Mayor Tommy Sloan and Allen Phillips PE with Jacob & Martin LLC. A motion was made by Councilwoman Hetzel to award the bid to Bontke Brothers and approve option 2 for \$194,077.50. Mayor Pro Tem Smith seconded the motion. The motion carried 4-0.

OLD BUSINESS:

1. The City Council may consider, discuss and or take actions to authorize Jacob & Martin Engineering LLC to evaluate potential safety improvements for the entrance and foyer of the Coleman City Hall, to meet with city officials to discuss these possibilities, and to provide a general cost estimate for a potential project for the reconfiguration of the lobby area in order to provide adequate security and safety to city staff members as well as the general public.

The city council may also consider, discuss, and or take actions regarding a proposal provided by Judge Nash and Leslie Walters regarding the re-construction of the proposed new lobby area.

Judge Nash will also show a brief but recent encounter captured by our camera system of a local citizen who came into the City Hall and created a potentially dangerous situation for all individuals within the City Hall at the time of the incident. A portion of the estimated cost for this project will come from the Court Building Security Fund, which has limited funds to cover the cost of the study or the utilized by City Staff in reconstructing the front lobby area – Mayor Tommy Sloan and Judge Jeff Nash. A

motion was made by Councilwoman Hetzel to approve using building fund money and court security fund money as needed, for safety improvements to the lobby area using shatter proof glass and replace the glass in the city secretary office window that is facing the lobby with shatter proof glass. Mayor Pro Tem Smith seconded the motion. The motion carried 4-0.

2. The City Council may consider, discuss and or take actions regarding the approval of the second reading of Ordinance No. 1189 abandoning, closing, and conveying a designated section of the City Right of Way on Elm Street for the construction of a designated permanent brick enclosure as proposed by the plans and specifications for the new Kennedy Hotel in the downtown area which will be located at the corner lot of Commercial Avenue and Elm Street – Mayor Tommy Sloan and City Attorney Pat Chesser. A motion was made by Councilman McGee to approve the seconded reading of Ordinance 1189 with an amendment reverting the property back to the City of Coleman is they do not build. Councilman Sides seconded the motion. The motion carried 4-0.
3. The City Council may consider, discuss and or take actions regarding the recommendations of the Coleman Business Peoples Association regarding Parking Issues downtown and in other locations of the City of Coleman – Mayor Tommy Sloan and Assistant City Manager David Martinez. A motion was made by Mayor Pro Tem Smith to table this item. Councilman McGee seconded the motion. The motion carried 4-0.

NEW BUSINESS:

1. The City Council may consider, discuss and or take actions to approve the appointment of four (4) Advisory Board Members to the Coleman Public Library Advisory Board – Mayor Tommy Sloan and Sue Dossey. A motion was made by Mayor Pro Tem Smith to reappoint Nelda Copley, Jessica Phillips and Sandra Rose, and appoint Vicki Calfa to the Coleman Public Library Advisory Board. Councilwoman Hetzel seconded the motion. The motion carried 4-0.
2. The City Council shall consider, discuss and or take actions regarding a request by Coleman County to reduce or eliminate the permits fees for the Law Enforcement building – Mayor Tommy Sloan, County Judge Billy Bledsoe and David Martinez, Assistant City Manager. A motion was made by Councilwoman Hetzel to waive permit fees as requested. Mayor Pro Tem Smith seconded the motion. The motion carried 4-0.
3. The City Council may consider, discuss and or take actions calling an election for May 5, 2018 by the approval of Resolution No 18-01 to elect the following positions – Mayor Tommy Sloan and Karen Langley, City Secretary TRMC.
 - The election for the position of a Council Member to represent the North Ward (No.1) to serve a two year term.
 - The election for the position of a Council Member to represent the South Ward (No. 4) to serve a two year term.
 - The appointment of Beverly Gee as the Election Judge.
 - The appointment of Wanda Dieterich as the Alternate Election Judge.
 - The appointment of Karen Langley as the Early Voting Clerk.

A motion was made by Councilman McGee to approve Resolution 18-01 to elect Council Members for the North Ward and South Ward position. And to appoint Beverly Gee as the Election Judge, Wanda Dieterich as Alternate Election Judge and Karen Langley as Early Voting Clerk. Councilman Sides seconded the motion. The motion carried 4-0.

4. The City Council may consider, discuss and or take actions to approve a contract between the City of Coleman, the Coleman Independent School District and the Coleman County Medical Center District Board Election for conducting their joint elections on May 5, 2018 – Mayor Tommy Sloan and Karen Langley, City Secretary TRMC. A motion was made by Councilwoman Hetzel to approve the contract agreement between the City of Coleman, the Coleman Independent School District and the Coleman County Medical Center District Board for the May 5, 2018 election. Mayor Pro Tem Smith seconded the motion. The motion carried 4-0.
5. The City Council may consider, discuss, and or take actions to approve Resolution No. 18-02 regarding the selection of an engineer for the TxDot Project for the City of Coleman Municipal Airport – Mayor Tommy Sloan and City Manager Paul Catoe. A motion was made by Councilman Sides to approve Resolution 18-02 regarding the engineer for the TxDot Project for the City of Coleman Municipal Airport. Councilman McGee seconded the motion. The motion carried 4-0.
6. The City Council may consider, discuss and or take actions to cancel the next meeting scheduled for February 1, 2018 should circumstances warrant as per the provisions outlined in Section 2.11 of the City Charter and to them call a regular meeting to be scheduled for February 15, 2018 _ Mayor Tommy Sloan. A motion was made by

Councilwoman Hetzel to approve the cancelation of the meeting scheduled for February 1, 2018 unless needed. Mayor Pro Tem Smith seconded the motion. The motion carried 4-0.

MAYOR AND COUNCIL COMMENTS:

None

STAFF COMMENTS:

1. Presentation of information regarding a meeting scheduled by TxDOT for January 25, 2018 at the Family Life Center at the City Park – Mayor Tommy Sloan and City Manager Paul Catoe. No action.
2. Presentation of information with TxDOT Aviation regarding a meeting scheduled for early February 2018 in Austin to discuss the Coleman Airport Project – Mayor Tommy Sloan and City Manager Paul Catoe. No action.
3. Presentation of the Completion of the Comprehensive Plan from TDA Contract No 7215174 – Mayor Tommy Sloan and City Manager Paul Catoe. No action.
4. Presentation of the latest information from the TCEQ regarding the most recent testing which revealed a higher than average amount of Trihalomethanes – Mayor Tommy Sloan and Toby Terry. No action

HEARING OF VISITORS CONCERNING MATTERS NOT ON THE AGENDA:

None

With no further business a motion was made by Councilman Sides to adjourn the meeting at 8:09 p.m. Councilman McGee seconded the motion. The motion carried 4-0.


CITY SECRETARY


MAYOR