

MINUTES
COUNCIL MEETING
CITY OF COLEMAN
CITY HALL
THURSDAY, NOVEMBER 21, 2019
5:15 P.M.

Present: Mayor Tommy Sloan, Mayor Pro Tem Sharlene Hetzel, Councilman Bobby McGee, Councilman Sherman Smith, Councilman Monte Sides, City Manager Diana Lopez, City Attorney Pat Chesser, and City Secretary Karen Langley.

Absent: *None*

1. Call to Order, Invocation and Pledge of Allegiance: *Mayor Tommy Sloan called the meeting to order at 5:15 pm, and Mayor Pro Tem Hetzel gave the invocation.*
2. Introductions, Announcements, and Recognitions
3. Items to be withdrawn
4. Citizen Presentations
5. Discuss, consider, and act upon the approval of minutes for the City of Coleman Council meeting held on November 7, 2019. *A motion was made by Councilman McGee to approve the minutes of the City of Coleman Council meeting held on November 7, 2019. Councilman Sides seconded the motion. The motion carried 4-0.*
6. Discuss, consider, and act upon approving a Resolution authorizing the City of Coleman to sponsor and submit an application for a Texas Parks and Wildlife Grant and authorize the Mayor, as required by Texas Parks and Wildlife, to execute assurance and to act in all matters in connection with this application and the City's participation in the Texas Parks and Wildlife Small Community Grant for improvements to Milton Autry Memory Lake. *A motion was made by Councilman Sides to approve the Resolution as presented. Mayor Pro Tem Hetzel seconded the motion. The motion carried 4-0.*
7. Discuss, consider, and act upon the award of sealed bids for the sale of two lots (lots A & B) of twenty-five (25) each and one lot (lot C) of seventeen and a half (17.5) round bales 4x5 Coastal/Bermuda Hay from the municipal sewer farm. *A motion was made by Mayor Pro Tem Hetzel to award the bids to Garry Cox: Lot A at \$55.55/bale = \$1,388.75, Lot B at \$50.55/bale = \$1,263.75, & Lot C at \$57.55/bale = \$1007.13. Councilman Smith seconded the motion. The motion carried 4-0.*
8. Discuss, consider, and possibly act upon a replacement for the vacancy on the Coleman Economic Development Corporation (CEDC) and the Coleman Community Coalition (CCC) Board. *A motion was made by Councilman McGee to recommend Berry Phillips for consideration to the Coleman Economic Development Corporation (CEDC) and the Coleman Community Coalition (CCC) Board for the unexpired term vacated by Mark Price. Councilman Sides seconded the motion. The motion carried 4-0.*
9. Discuss, consider, and act upon a resolution regarding a financing agreement between Government Capital Corporation and the City of Coleman for the purpose of procuring heavy equipment and designating the City Manager as the authorized signer of the Agreement. *A motion was made by Councilman Smith to authorize the City Manager to execute the agreement in an amount not to exceed \$1,200,000 with a term of 10 years. Councilman Sides seconded the motion. The motion carried 4-0.*
12. Discuss, consider, and act upon the designs for the City of Coleman Municipal Logo. *A motion was made by Councilman Smith to utilize the logo recommended by staff. Councilman Sides seconded the motion. The motion carried 4-0.*
10. The City Council may enter Executive Session to discuss the following:

- A. Government Code §551.074 (Personnel Matters) to discuss the position of Interim Fire Chief.
- B. Government Code §551.071 (Consultation with Attorney) and Government Code §551.074 (Personnel Matters) to discuss employment law issues and to secure legal advice from legal Counsel regarding police department matters.”

Council entered executive session at 6:01 p.m. Council returned to open session at 8:26 p.m.

11. Upon returning to open session, the City Council may take whatever actions as they may deem appropriate regarding items discussed in Executive Session including:
- A. Discuss, consider, and act upon the appointment of an Interim Fire Chief and/or authorize the City Manager to proceed with the appointment of an Interim Fire Chief for ratification by the City Council at a later meeting. *A motion was made by Mayor Pro Tem Hetzel to appoint Jimmy Watson as the Interim Fire Chief of Operations and authorize the City Manager to proceed in finding a contractual component to serve as an administrative advisor for support to the department in the development of SOP's and SOG's and provide the opportunity to return with a contract for the administrative advisor at a later date. Councilman Smith seconded the motion. The motion carried 4-0.*
 - B. Discuss, consider, and act upon? 1) reclassifying the vacant position of Sergeant/Detective to an FLSA exempt position and directing that the job description be changed to reflect that reclassification, and 2) reclassifying the vacant position of Police Administrative Support Specialist to include the addition of the requirement of Certified Peace Officer in order to provide an additional uniformed officer for the Department. *1) A motion was made by Councilman Smith authorizing the City Manager Lopez to work with Chief Smith on an appropriate job description for the Sergeant/Detective position, appropriate salary, and freeze the hiring of the position until such things can be done. Councilman Sides seconded this motion. The motion carried 4-0. 2) A motion was made by Councilman McGee to reclassify the Police Administrative Support Specialist to a patrol officer position to provide an additional uniform officer to the department and our residents and approve the budget amendment for the year of \$13,245.00 to ensure we are appropriately budgeted for 6 patrol officer's positions. Councilman Sides seconded the motion. The motion carried 4-0.*
13. Adjournment: *A motion was made by Councilman Sides to adjourn the meeting at 8:54 p.m. Councilman McGee seconded the motion. The motion carried 4-0.*


MAYOR


CITY SECRETARY