

MINUTES  
COUNCIL MEETING  
CITY OF COLEMAN  
CITY HALL  
THURSDAY, MAY 21, 2020  
5:15 P.M.

Present: Mayor Tommy Sloan, Mayor Pro Tem Sharlene Hetzel, Councilman Bobby McGee, Councilwoman Tracy Rankin, Councilman Monte Sides, City Manager Diana Lopez, City Attorney Pat Chesser, and City Secretary Karen Langley.

Absent:

1. Call to Order, Invocation and Pledge of Allegiance: *Mayor Tommy Sloan called the meeting to order at 5:15 pm, and gave the invocation.*
2. Introductions, Announcements, and Recognitions: *City Manager Lopez reminded the council that Monday is a holiday and city hall will be closed with garbage pickup running one day behind. Wanted to recognize a group of people and employees who cleaned up the downtown area. Recognize the Chamber for lighting up the downtown area with blue for the Seniors and the water tower also being lite up in blue. A citizen complimented the Coleman Police Department, Officer Moran and Officer Durante for their high level of professionalism in handling the call. The Coleman Fire Department, Volunteer Fire Department, and Santa Anna Fire Department for the quick action on the house fire.*
3. Items to be withdrawn
4. Citizen Presentations
5. Discuss, consider, and act upon the approval of minutes for the City of Coleman Council Meeting held on: May 7, 2020. *A motion was made by Councilman Sides to approve the minutes of the City of Coleman Council Meeting held on May 7, 2020. Councilman McGee seconded the motion. The motion carried 5-0.*
6. Discuss, consider, and act upon a three-member committee consisting of staff and at least one member of the governing body for evaluation of Requests for Proposals (RFP) for the 2020 TxCDBG-DRP Administrative Services contract. *A motion was made by Councilman Sides to appoint three members to a committee consisting of the following staff members; City Manager Lopez / Assistant City Manager King, Kim Little, And one member of the governing body: Mayor Pro Tem Sharlene Hetzel. Councilwoman Rankin seconded the motion. The motion carried 5-0.*
7. Discuss, consider, and act upon a Resolution of the City of Coleman designating the Chief Tax Appraiser for Coleman County Appraisal District as the position responsible for calculation of the “no-new-revenue tax rate” (formerly referred to as the “effective tax rate”/”effective maintenance and operations tax rate”) and voter approval tax rate (formerly referred to as the “rollback tax rate”) for compliance with the Texas Property Tax Reform and Transparency Act of 2019 (Senate Bill2). *A motion was made by Mayor Pro Tem Hetzel to designate the Chief Tax Appraiser for Coleman County Appraisal District as the position responsible for calculation of the “no-new-revenue tax rate “and voter approval tax rate. Councilman McGee seconded the motion. The motion carried 5-0.*
8. Discuss, consider, and act upon a zoning change from Manufacturing/Industrial District – Heavy (M-2) to Single Family Residential District – Estate (SF-E) for the property located at 154 Airport Road as approved by the Planning and Zoning Commission on May 12, 2020. *A motion was made by Mayor Pro Tem Hetzel to approve the change to the Zoning Map for 154 Airport Road from Manufacturing/Industrial District – Heavy to Single Family Residential District – Estate. Councilman Sides seconded the motion. The motion carried 5-0.*
9. Discuss, consider, and act upon the select ion of an appraiser to appraise the fair market value of South Frio Street (between West College Avenue and West Elm Street) from petition

received for the closing, vacating, and/or abandoning of South Frio Street from Coleman County Medical Center. *A motion was made by Councilman McGee to approve the firm of JLL Valuation and Advisory Service to conduct the appraisal and determining the Fair Market Value of South Frio Street. Mayor Pro Tem Hetzel seconded the motion. The motion carried 5-0.*

10. Discuss, consider and act upon an Ordinance of the City of Coleman prohibiting the use of commercial dumpsters by single-family residential customers. *A motion was made by Councilman Sides to approve an Ordinance of the City of Coleman prohibiting the use of commercial dumpsters by single family residential customers. Councilwoman Rankin seconded the motion. The motion carried 5-0.*
11. Hear presentation regarding impact of COVID-19 within the City of Coleman; update to City of Coleman Operations and Services as of May 18, 2020; and discuss, consider, and act upon opening of City of Coleman Municipal swimming pool for the 2020 Season. *A motion was made by Councilwoman Rankin to approve opening the Coleman Municipal swimming pool late June, the Tillman Room at the Library and the Family Room at the park at 50 percent capacity. Mayor Pro Tem Hetzel seconded the motion. The motion carried 5-0.*
12. Discuss, consider, and act upon a Resolution of the City of Coleman authorizing the filing of a grant application to the Office of the Governor-Texas Division of Emergency Management for the Coronavirus Relief Fund (CRF); authorizing the City Manager as the official representative to act in connection with the application including understandings of the application process; and to provide such additional information that may be required to include applying for, accepting, rejecting, altering, or terminating the grant on behalf of the City ; providing assurances that in the event of loss or misuse of the grant funds the City will return all funds to the Office of the Governor. *A motion was made by Councilman Sides to approve the Resolution authorizing the submission of a grant application to the Office of the Governor for the Coronavirus Relief Fund. Councilman McGee seconded the motion. The motion carried 5-0.*
13. Hear status report from the City Manager regarding City Operations including: a) progress of City of Coleman Personnel Manual and Accident Prevention Plan; b) receive update on Coleman County Appraisal District – City of Coleman Certified 2020 Estimate of Tax Values; c) receive update on 2020 Tree Maintenance Program for improvements to the distribution lines of the City of Coleman Electrical Utility; and d) receive update on the City of Coleman Municipal Airport Pavement Rehabilitation and Drainage Improvement Project.
14. Adjournment: *A motion was made by Councilman Sides to adjourn the meeting at 6:58 p.m. Councilwoman Rankin seconded the motion. The motion carried 5-0.*

  
CITY SECRETARY

  
MAYOR