

MINUTES
COUNCIL MEETING
CITY OF COLEMAN
CITY HALL
THURSDAY, September 3, 2020
5:15 P.M.

Present: Mayor Tommy Sloan, Mayor Pro Tem Sharlene Hetzel, Councilman Bobby McGee, Councilman Monte Sides, Councilwoman Rankin, City Manager Diana Lopez, City Attorney Pat Chesser, and City Secretary Karen Langley.

Absent:

1. Call to Order, Invocation and Pledge of Allegiance: *Mayor Tommy Sloan called the meeting to order at 5:15 pm, and gave the invocation.*
2. Introductions, Announcements, and Recognitions: *City Manager Lopez reminded everyone Monday, September 7, 2020 is a holiday. She also informed the Council, the Volunteer Fire Department was awarded two grants totaling \$110,000 for a chassis and equipment for the truck chassis.*
3. Items to be withdrawn: *Item #7 was withdrawn from the agenda.*
4. Citizen Presentations: *None*
5. Discuss, consider, and act upon the approval of minutes for the City of Coleman Council Meeting held on August 20, 2020. *A motion was made by Councilman Sides to approve the minutes of the City of Coleman Council Meeting held on August 20, 2020. Councilman McGee seconded the motion. The motion carried 5-0.*
6. Hear request from the City Council for future agenda items. *None*
7. Hear presentation from the Coleman County Chamber of Commerce Agriculture and Tourism Bureau to: a) discuss, consider, and act upon the submission of the Chamber's Occupancy Tax and the expenditure of Hotel Occupancy Tax remitted to the Chamber, and b) receive progress report from the Chamber regarding the audit of expenditures of Hotel Occupancy Taxes remitted to the Chamber pursuant to Terms outlined in the Management Agreement between the City of Coleman and the Chamber of Commerce. *Withdrawn.*
8. The City Council shall conduct a public hearing on the proposed property tax rate for tax year 2020 to receive input from the public. Council will take a vote to approve the proposed property tax rate for tax year 2020. The vote on the final approved tax rate for tax year 2020 will be taken on September 17, 2020. *The Public Hearing opened at 5:20 p.m. City Manager Lopez explained the property tax rate for tax year 2020. The Public Hearing closed at 5:27 p.m. A motion was made by Councilman Sides to approve the proposed property tax rate of \$0.438623/100 with the final approved tax rate for tax year 2020 to be taken at the next public hearing on September 17, 2020. Councilwoman Rankin seconded the motion. A record vote was taken by the Mayor:*
 - *Mayor Sloan, aye*
 - *Mayor Pro Tem Hetzel, aye*
 - *Councilwoman Rankin, aye*
 - *Councilman Sides, aye*
 - *Councilman McGee, aye.*
9. Discuss, consider, and act upon a Resolution of the City of Coleman authorizing the expenditure of funds of \$35,000 from the Type A – CEDC and \$35,000 from the Type B – CCC to be used by the City of Coleman as a match for the Texas Community Block Grant Program Application to the Texas Department of Agriculture for the Downtown Revitalization Program Fund, if awarded, for the construction of sidewalks in the Downtown Business District. *A motion was made by Mayor Pro Tem Hetzel to approve a Resolution authoring the expenditure of funds of \$37,500 from the Type A – CEDC and \$37,500 from*

the Type B – CCC to be used by the City of Coleman as a match for the Texas Community Block Grant Program Application for the DRP Fund, if awarded, for the construction of sidewalks in the Downtown Business District. Councilman McGee seconded the motion. The motion carried 5-0.

10. Discuss, consider, and act upon a Resolution of the City of Coleman authorizing the expenditure of funds of \$10,000 from the Type A – CEDC and \$10,000 from the Type B – CCC to be used by the City of Coleman for the demolition, removal, and cleanup of properties inside the city limits. *A motion was made by Councilman McGee to approve a Resolution authorizing the expenditure of funds of \$10,000 from the Type A – CEDC and \$10,000 from the Type B – CCC to be used by the City of Coleman for the demolition, removal, and cleanup of properties inside the city limits. Councilwoman Rankin seconded the motion. The motion carried 5-0.*
11. The City Council may enter Executive Session to discuss the following pursuant to:
 - A. Government Code §551.074 (Personnel Matters) to discuss personnel changes, including abolishment of key positions and redistribution of those duties.
Council entered executive session at 5:34 p.m. Council returned to regular session at 7:19 p.m.
12. Upon returning to open session, the City Council may take whatever actions as they may deem appropriate regarding items discussed in Executive Session including:
 - A. Discuss, consider, and act upon changes to the Organizational Chart of the City of Coleman to provide for more uniform enforcement of service, distribution of work, and establishment and/or abolishment of positions budgeted for FY 20201. *No Action.*
13. Discussion regarding the Fiscal Year 2019-2020 Revised City of Coleman Budget and Fiscal Year 2020-20201 Proposed City of Coleman Budget.
14. Discuss, consider, and act upon approving the expenditure of CARES Act funds to: a) purchase software and equipment for the City of Coleman and b) establishing a COVID-19 Contact Tracing Program and Response Team. *a) A motion was made by Mayor Pro Tem Hetzel authorizing the City Manager to proceed with the transfer of the assets (laptops, etc.) to other departments, and proceed with confirming payment in full of remaining two-year term of lease purchase with Peacemakers Technologies and proceeding with appropriating expenditure in revised FY 20, General Fund to Utility Fund Department with CARES funding. Councilwoman Rankin seconded the motion. The motion carried 5-0. b) A motion was made by Mayor Pro Tem Hetzel to establishing a COVID-19 Contact Tracing Program and Response Team. Councilwoman Rankin seconded the motion. The motion carried 5-0.*
15. Discuss, consider, and possible action upon a resolution regarding a financing agreement for the purpose of procuring police vehicles and related equipment. *A motion was made by Councilman Sides to authorize the City Manager to proceed with appropriating allocations in FY 2021 Budget for the purchase of no more than four vehicles for the police department. Mayor Pro Tem Hetzel seconded the motion. The motion carried 5-0.*
16. Hear presentation for Chief Anthony Smith and delivery of written report to the Council regarding the plan of action for mitigating overtime in the Police Department Budget. *Postponed until next meeting.*
17. Receive update regarding the progress of the Departmental Assessments of the Coleman Police Department and Fire Department and discuss, consider, and take any possible action regarding the Assessments. *No action.*
18. Adjournment: *A motion was made by Councilman Sides to adjourn the meeting at 8:07 p.m. Councilwoman Rankin seconded the motion. The motion carried 5-0.*

Karen Langley
CITY SECRETARY

Tommy Shaw
MAYOR