

MINUTES  
SPECIAL CALLED  
COUNCIL MEETING  
CITY OF COLEMAN  
CITY HALL  
THURSDAY, November 12, 2020  
5:15 P.M.

Present: *Mayor Tommy Sloan, Mayor Pro Tem Sharlene Hetzel, Councilman Bobby McGee, Councilman Monte Sides, Councilwoman Tracy Rankin, City Manager Diana Lopez, City Attorney Pat Chesser, and City Secretary Karen Langley.*

Absent:

1. Call to Order, Invocation and Pledge of Allegiance: *Mayor Tommy Sloan called the meeting to order at 5:15 pm, and Councilman Sides gave the invocation.*
2. Introductions, Announcements, and Recognitions: *City Manager Lopez notified the Council as to the Grant Awards that have been received: from Coleman County Foundation \$5,000 for improvement to Mills Park, \$350 to the Coleman Public Library for book sanitizing equipment, \$2,500 to the Friends of the Library for summer reading program. Library submitted to the Texas State Library Achieves Commission a library technology and academy grant. Sue Dossey has been approved for an eight-week academy grant. Upon the completion of the eight-week academy the Library will be awarded a \$10,000 grant for technology upgrades, there is no match to this grant. Also it has been confirmed we did receive the Texas Department of Agriculture DRP Grant for the sidewalks in the downtown area. This grant is for \$500,000 with a match coming from the EDC's in the amount of \$75,000. City Manager Lopez read a letter of recognition from Wayne and Betty McClure, commended Mickey Salas, Seth Wilson and Brice Faries on the job well done concerning their sewer problems.*
3. Items to be withdrawn: *No items were withdrawn from the agenda*
4. Citizen Presentations: *No requests were received from Citizens to address the board.*
5. Discuss, consider, and act upon the approval of minutes for the City of Coleman Council meetings held on October 15, 2020 and October 26, 2020. *A motion was made by Councilman Sides to approve the minutes of the City of Coleman Council Meetings held on October 15, 2020 and October 26, 2020. Councilman McGee seconded the motion. The motion carried 5-0.*
6. Hear requests from the City Council for future agenda items.
7. Hear update from Fire Chief/Emergency Management Coordinator Jimmy Watson regarding COVID-19.
8. Tabulations delivered to the Mayor and Councilmembers; Consider and approve a resolution to canvass results of the City of Coleman Special Election for amendments to the City's Home Rule Charter held on Tuesday, November 3, 2020 pursuant to Texas Election Code, Chapter 67; and Declaration of Results. *A motion was made by Mayor Pro Tem Hetzel to accept the official tabulation of the City of Coleman Special Election for amendments to the City's Home Rule Charter held on Tuesday, November 3, 2020. Councilwoman Rankin seconded the motion the motion carried 5-0. Tabulations are as follows: Total number of Registered Voters - 2793, Ballots Cast - 1745.*
  - A. *An amendment to the City Charter revising and deleting sections which are inconsistent with State law to be consistent with State Law. For – 1365 Against – 268.*
  - B. *An amendment to the City Charter deleting and amending those provisions which are redundant of state law or otherwise unnecessary to the powers of the City. For – 1311, Against – 307.*
  - C. *An amendment to the City Charter providing that the Chief of Police shall be appointed by the City Manager with confirmation by the City Council. For – 921, Against – 732.*

- D. *An amendment to the City Charter requiring the Mayor to vote on all matters before the City Council. For – 1336, Against – 314.*
- E. *An amendment to the City Charter providing that should a Councilmember or the Mayor fail to continuously reside within the City Limits during their term of office that they shall forfeit their office. For – 1391, Against – 259.*
- F. *An amendment to the City Charter prohibiting a member of the City Council, the Chief of Police, member of any board, appointive officer or an employee, from holding other public offices when prohibited by law. For – 1422, Against – 217.*
- G. *An amendment to the City Charter amending the residency requirement for the Judge of the Municipal Court. For – 1249, Against – 367.*
- H. *An amendment to the City Charter amending the provisions for the appointment, removal, and duties of the City Manager. For – 1328, Against – 282*
- I. *An amendment to the City Charter providing that the City Secretary shall be appointed by the City Manager. For – 1106, Against – 523.*
- J. *An amendment to the City Charter providing that the Fire Chief shall be appointed by the City Manager with confirmation by the City Council. For – 1166, Against – 468.*
- K. *An amendment to the City Charter requiring that the captions of all ordinances be read in open session in at least one meeting unless a Council Person or the Mayor requests the entire ordinance be read. For – 1434, Against – 179.*

*A motion was made by Mayor Pro Tem Hetzel to accept the tabulations results and approve a Resolution to of the City of Coleman Special Election for amendments to the City's Home Rule Charter held on Tuesday, November 3, 2020. Councilwoman Rankin seconded the motion. The motion carried 5-0.*

- 9. Discuss, consider, and act upon an Ordinance of the City of Coleman ordering and declaring the 2020 Charter Amendments adopted and entering an order into the records of the City of Coleman declaring the amendments adopted. *A motion was made by Councilman McGee to approve the first reading of an Ordinance of the City of Coleman ordering and declaring the 2020 Charter Amendments adopted and entering an order into the records of the City of Coleman declaring the amendments adopted. Councilman Sides seconded the motion. The motion carried 5-0.*
- 10. Discuss, consider, and act upon a Resolution of the City of Coleman releasing the City's interest of a tax claim for the building located at 112 East Pecan and transfer rights of property to the Coleman County Humane Society. *A motion was made by Councilwoman Rankin to approve a Resolution of the City of Coleman releasing the City's interest of a tax claim for the building located at 112 East Pecan and transfer rights to the Coleman County Humane Society. Councilman Sides seconded the motion. The motion carried 5-0.*
- 11. Discuss, consider, and act upon approving a Resolution allowing the City of Coleman to enter into an agreement with Texas Department of Transportation for the temporary closure of portions of State Highway 153 and State Highway 206 for the 2020 Christmas Parade. *A motion was made by Councilwoman Rankin to approve a Resolution authorizing the City Manager to enter into an agreement with TxDOT for the temporary closure of State Highway 153 and State Highway 206 for the 2020 Christmas Parade. Mayor Pro Tem Hetzel seconded the motion. The motion carried 5-0.*
- 12. Discuss, consider, and act upon award of sealed bids received for the lease of approximately 13.64 acres of land more or less being known as Block J of the of the Subdivision of the part of the R.J. Clow Survey No. 735 located at 5<sup>th</sup> Avenue and 15<sup>th</sup> Street, which will be utilize for agriculture purposes. *A motion was made by Councilwoman Rankin to award the bid to Bobbie Birdwell in the amount of \$400 a year for 5 years with a total of \$2,000 and authorize the City Manager to execute the lease agreement and all necessary documentation. Mayor Pro Tem Hetzel seconded the motion. The motion carried 5-0.*
- 13. Discuss, consider, and act upon the recommendation from the Hotel Occupancy Tax (HOT) Revenue Advisory Board to fund a request for HOT funds to Texas Best Show Series – TBSS (Nanniece Goodwin) in the amount of \$3,000 for the Texas Best Show Series to take place November 21 – November 22, 2020. *A motion was made by Councilman Sides to accept the recommendation from the HOT Revenue Advisory Board and approve a request to fund TBSS in the amount of \$3,000 for the Texas Best Show Series to take place November 21 – November 22, 2020. Councilwoman Rankin seconded the motion. The motion carried 5-0.*

14. Hear presentation regarding a general overview of the City of Coleman Zoning Ordinance – Article 8: Specific Use Standards; Section 8.01: Accessory Uses and Structures, as it pertains to shipping crates, railroad cars, or other similar containers in a residential district and receive direction from the Council.
15. The City Council may enter Executive Session to discuss the following pursuant to:
  - A. Government Code § 551.074 (Personnel Matters) to discuss the process for search and appointment of a Chief of Police.  
*Council entered into executive session at 6:04 p.m. Council returned to regular session at 7:41 p.m.*
16. Upon returning to open session, the City Council may take whatever actions as they may deem appropriate regarding items discussed in Executive Session including:
  - A. Discuss, consider, and act upon approval of a job description for the position of Chief of Police, and authorize the City Manager to begin the necessary processes for searching for a Chief of Police. *A motion was made by Councilman McGee to allow the City Manager to retain a search firm for the hiring of a Chief of Police. Bring to council a job description and plan a for the hiring of a Chief of Police. Councilwoman Rankin seconded the motion. The motion carried 5-0.*
17. Adjournment: *A motion was made by Councilman Sides to adjourn the meeting at 7:52 p.m. Councilwoman Rankin seconded the motion. The motion carried 5-0.*

  
CITY SECRETARY

  
MAYOR