

MINUTES
COUNCIL MEETING
CITY OF COLEMAN
CITY HALL
THURSDAY, February 4, 2021
5:15 P.M.

Present: *Mayor Tommy Sloan, Mayor Pro Tem Sharlene Hetzel, Councilmember Monte Sides, Councilmember Bobby McGee, Councilmember Tracy Rankin, City Manager Diana Lopez, City Attorney Pat Chesser, and City Secretary Karen Langley.*

Absent:

1. Call to Order, Invocation and Pledge of Allegiance: *Mayor Tommy Sloan called the meeting to order at 5:15 pm, and Councilmember Sides gave the invocation.*
2. Introductions, Announcements, and Recognitions:
 - *Presentation of City of Coleman Service Awards for 2020. City Manager Lopez acknowledged April Lakosky, our Customer Service Representative, for her five years of service to the City of Coleman, and Karen Langley, City Secretary, for her fifteen years of service.*
3. Items to be withdrawn: *No items were withdrawn from the agenda.*
4. Citizen Presentations: *No requests were received from Citizens to address the board.*
5. Discuss, consider, and act upon the approval of minutes for the City of Coleman Council meeting held on January 21, 2021. *A motion was made by Councilmember Sides to approve the minutes of the City of Coleman Council Meeting held on January 21, 2021. Councilmember McGee seconded the motion. The motion carried 5-0.*
6. Hear requests from the City Council for future agenda items. *No requests were received from Council for future agenda items.*
7. Hear update from Fire Chief/Emergency Management Coordinator Jimmy Watson regarding COVID-19.
8. Discuss, consider, and act upon the second reading of a Resolution of the City of Coleman adopting a project for the Coleman Economic Development Corporation (CEDC) and the Coleman Community Coalition (CCC) to provide funds to the City of Coleman in the amount of \$20,000; with \$10,000 funded from the CEDC, a Type A – EDC and \$10,000 funded from the CCC, a Type B – EDC, for the purchase of playground equipment and improvements to Mills Park. *A motion was made by Mayor Pro Tem Hetzel to approve the second reading of the resolution adopting the project and authorizing the funding of the project. Councilmember Rankin seconded the motion. The motion carried 5-0.*
9. Discuss, consider and act upon the second reading of a Resolution of the City of Coleman approving and authorizing a project to provide two loans to Cattle Drive Café Coleman, LLC in the amount of \$160,000; with \$80,000 funded from the Coleman Economic Development Corporation (Type A – EDC) and \$80,000 funded from the Coleman Community Coalition (Type B – EDC). *A motion was made by Councilmember Rankin to approve the second reading of the Resolution approving and authorizing the project by providing two loans to Cattle Drive Café Coleman, LLC in the amount of \$160,000; with \$80,000 funded from CEDC and \$80,000 funded from the CCC. Mayor Pro Tem Hetzel seconded the motion. The motion carried 5-0.*
10. Discuss, consider and act upon a resolution adopting policies in connection with 2020 Texas Community Development Block Grant Program (TxCDBG). *A motion was made by Councilmember Sides to approve a resolution adopting policies in connection with 2020 Texas Community Development Block Grant Program (TxCDBG). Councilmember McGee seconded the motion. The motion carried 5-0.*

11. Discuss, consider, and act upon a resolution designating authorized signatories for contractual documents and documents for requesting funds pertaining to 2020 Texas Community Development Block Grant Program (TxCDBG) grant contract no. 7220032. *A motion was made by Councilmember McGee to approve a resolution designating authorized signatories for contractual documents and documents for requesting funds pertaining to 2020 Texas Community Development Block Grant Program (TxCDBG) grant contract no. 7220032. Councilmember Rankin seconded the motion. The motion carried 5-0.*
12. Discuss, consider, and act upon a Resolution of the City of Coleman awarding a contract for Administrative/Planning Services for the 21/22 Texas Community Development Block Grant Program – Community Development Fund. *A motion was made by Mayor Pro Tem Hetzel to approve a resolution awarding Public Management, Inc. an administration contract for a 2021/2022 CDBG application and contract. Councilmember Rankin seconded the motion. The motion carried 5-0.*
13. Discuss, and consider, and act upon a contract for election services between the Office of the Coleman County Elections Administrator and the City of Coleman. *A motion was made by Councilmember Sides to approve the contract for election services between the Elections Administrator's Office of Coleman County and the City of Coleman. Mayor Pro Tem Hetzel seconded the motion. The motion carried 5-0.*
14. Hear presentation regarding Texas Parks & Wildlife State Largemouth Bass Conservation License Plate Program and discuss, consider, and act upon authorizing the city manager to submit a project application for the use of grant funds from TPW for access enhancements to Memory Lake. *No action was taken.*
15. The City Council may enter Executive Session to discuss the following pursuant to:
 - A. Government Code §551.071 (Consultation with Attorney) discussion with City Attorney regarding management agreement between the City of Coleman and Coleman County Chamber of Commerce.
 - B. Government Code §551.071 (Consultation with Attorney) and §551.072 (Deliberations about Real Property) to secure legal advice and counsel from City Attorney regarding a property located within the city limits and to deliberate the purchase and value of the property.
 - C. Government Code §551.074 (Personnel Matters) to discuss updates on searches for police chief and finance director and personnel changes to include distribution of duties.*Council entered into executive session at 5:55 p.m. Council returned to regular session at 8:03 p.m.*
16. Upon returning to open session, the City Council may take whatever actions as they may deem appropriate regarding items discussed in Executive Session including:
 - A. Government Code §551.071 (Consultation with Attorney) discussion with City Attorney regarding management agreement between the City of Coleman and Coleman County Chamber of Commerce. *No action was taken. Discuss with council giving direction as to move forward.*
 - B. Government Code §551.071 (Consultation with Attorney) and §551.072 (Deliberations about Real Property) to secure legal advice and counsel from City Attorney regarding a property located within the city limits and to deliberate the purchase and value of the property. *No action was taken.*
 - C. Government Code §551.074 (Personnel Matters) to discuss updates on searches for police chief and finance director and personnel changes to include distribution of duties. *No action was taken.*
17. Adjournment: *A motion was made by Councilmember Sides to adjourn the meeting at 8:09 p.m. Mayor Pro Tem Hetzel seconded the motion. The motion carried 5-0.*



MAYOR


CITY SECRETARY