

MINUTES  
COUNCIL MEETING  
CITY OF COLEMAN  
CITY HALL  
THURSDAY, April 1, 2021  
5:15 P.M.

Present: *Mayor Tommy Sloan, Mayor Pro Tem Sharlene Hetzel, Councilmember Tracy Rankin, City Manager Diana Lopez, City Attorney Pat Chesser, and City Secretary Karen Langley.*

Absent: *Councilmember Monte Sides and Councilmember Bobby McGee*

1. Call to Order, Invocation and Pledge of Allegiance: *Mayor Tommy Sloan called the meeting to order at 5:15 pm, and gave the invocation.*
2. Introductions, Announcements, and Recognitions:
  - A. Introduction of New Hires: *City Manager Lopez introduced and welcomed New Hires to the City of Coleman: Brice Faries, Morgan Porter, and Jeffery Sanders in the Water Distribution Department; Terry Taylor, Sr. and Zackery Carter in the Street Department; and Hunter Portis in the Electrical Distribution Department.*
  - B. Presentation of a Proclamation from the office of the Mayor proclaiming April as National Child Abuse and Neglect Prevention Month. *Mayor Sloan presented and read a proclamation to Michelle Sexton, a representative with the Coleman County Child Welfare Board, declaring April as National Child Abuse and Neglect Prevention Month.*
  - C. Presentation of a Proclamation from the Office of Mayor proclaiming April as Beatification and City Wide Clean-up Month for the City of Coleman. *Mayor Sloan read and presented a proclamation to Assistant City Manager James King declaring April as Beatification and City Wide Clean-up Month.*
3. Items to be withdrawn: *No items were withdrawn from the agenda.*
4. Citizen Presentations: *No requests were received from Citizens to address the board.*
5. Discuss, consider, and act upon the approval of minutes for the City of Coleman Council meeting held on March 18, 2021. *A motion was made by Councilmember Rankin to approve the minutes of the City of Coleman Council Meeting held on March 18, 2021. Mayor Pro Tem Hetzel seconded the motion. The motion carried 3-0.*
6. Hear requests from the City Council for future agenda items. *No requests were received from Council for future agenda items.*
7. Discuss, consider, and act upon an ordinance terminating the Mayor's Declaration of Local Disaster because of COVID-19 and rescinding ordinance No. 1209 in its entirety. *A motion was made by Mayor Pro Tem Hetzel to approve the first reading of an ordinance terminating the Mayor's Declaration of Local Disaster and rescinding Ordinance No 1209 in its entirety. Councilmember Rankin seconded the motion. The motion carried 3-0.*
8. Discuss, consider, and act upon the recommendation from the Hotel Occupancy Tax (HOT) Revenue Advisory Board to fund a request for HOT funds to Great Western Trail Days Longhorn Show (Ashley Miller) in the amount of \$3,000 for the Great Western Trail Days Longhorn Show to take place April 23-25, 2021. *A motion was made by Councilmember Rankin to accept the recommendation from the HOT Revenue Advisory Board and to approve a request to fund the Great Western Trail Days Longhorn Show (Ashley Miller) in the amount of \$3,000 for The Great Western Trail Days Longhorn Show to take place April 23-25, 2021. Mayor Pro Tem Hetzel seconded the motion. The motion carried 3-0.*
9. Discuss, consider and act the recommendation from the Hotel Occupancy Tax (HOT) Revenue Advisory Board to fund a request for HOT funds to Adam Stevenson and Zachary Adams in the amount of \$3,820 for the Coleman Spring Swing Baseball Tournament to take place April 17-18, 2021. *A motion was made by Mayor Pro Tem Hetzel to accept the recommendation from the HOT Revenue Advisory Board and to approve a request to fund Adam Stevenson and Zachary Adams in the amount of \$3,820 for the Coleman Spring Swing*

*Baseball Tournament to take place April 17-18, 2021. Councilmember Rankin seconded the motion. The motion carried 3-0.*

10. Discuss, consider and act upon award of proposals received from qualified firms of certified public accountants to audit the City of Coleman's financial statements, including those of its component units: the Coleman EDC, Inc., a Type A economic development corporation,, and the Coleman Community Coalition, a Type B economic development corporation for the fiscal year(s) ending September 30, 2019 and September 30, 2020, with the option of auditing the City's financial statements for two (2) subsequent fiscal years; and authorizing the City Manager to execute all necessary contracts and agreements. *A motion was made by Councilmember Rankin to accept staff recommendation and award a contract to the firm of Roberts and McGee CPA to provide professional auditing services for FY 2019 and FY 2020, with the option of the contract renewing for two (2) subsequent fiscal years. Mayor Pro Tem Hetzel seconded the motion. The motion carried 3-0.*
11. The City Council may enter Executive Session to discuss the following pursuant to:  
 A. Government Code §551.074 (Personnel Matters) the City Council may conduct the annual performance review and evaluation of the City Manager.  
*Council entered into executive session at 5:41 p.m. Council returned to regular session at 7:06 p.m.*
12. Upon returning to open session, the City Council may take whatever actions as they may deem appropriate regarding items discussed in Executive Session including:  
 A. Discuss, consider, and act upon annual performance review and evaluation of the City Manager.  
*Mayor Sloan commented on how pleased the Council is with the progress and accomplishments during the past few years - grants that were obtained, and the leadership and preparedness that City Manager Lopez has shown. City Manager Lopez thanked the council for the confidence they have in the team; a team that is committed to progress and being successful, and that it is an honor to serve as the City Manager of the City of Coleman. A motion was made by Councilmember Rankin to approve a raise in pay of \$12,000 a year for City Manager Diana Lopez effectively immediately. Mayor Pro Tem Hetzel seconded the motion. The motion carried 3-0.*
13. Adjournment: *A motion was made by Councilmember Rankin to adjourn the meeting at 7:12 p.m. Mayor Pro Tem Hetzel seconded the motion. The motion carried 3-0.*

  
 MAYOR

  
 CITY SECRETARY