

MINUTES
COUNCIL MEETING
CITY OF COLEMAN
CITY HALL
THURSDAY, April 15, 2021
5:15 P.M.

Present: *Mayor Tommy Sloan, Mayor Pro Tem Sharlene Hetzel, Councilmember Tracy Rankin, Councilmember Monte Sides, Councilmember Bobby McGee, City Manager Diana Lopez, City Attorney Pat Chesser, and City Secretary Karen Langley.*

Absent:

1. Call to Order, Invocation and Pledge of Allegiance: *Mayor Tommy Sloan called the meeting to order at 5:15 pm, and Assistant City Manager King gave the invocation.*
2. Introductions, Announcements, and Recognitions:
 - A. Introduction of New Hires: *City Manager Lopez introduced and welcomed New Hires to the City of Coleman: Brooklyn Guerrero and Caleb Littlefield; Customer Service Representatives in the office of City Hall. James Sousa in the Park and Cemetery Departments. April Lakosky has been promoted to Payroll and Accounts Payable and Brittany Robinson has been promoted to Human Resources.*
 - B. Presentation of a Proclamation from the Office of the Mayor proclaiming the week of April 11-17, 2021, as National Public Safety Telecommunicators Week. *Mayor Sloan read and presented a proclamation to; Telecommunicator Connie Beloit and Sheriff Les Cogdill declaring April 11-17, 2021 as National Public Safety Telecommunicators Week.*
 - C. City Wide Clean-up: *Assistant City Manager James King gave an update on the progress of the city wide clean-up which began on April 11th. He reminded everyone the convenience center is open this week and free to citizens of Coleman. On Saturday, April 24th there will be a final sweep for curbside pickup of the city by Waste Connections.*
3. Items to be withdrawn: *Item # - 12 Rezoning of the property at McCarty Lane and Hudson Road; Item #14 – Reading of a Resolution approving a project of the Coleman Economic Development Corporation and Coleman Community Coalition.*
4. Citizen Presentations: *No requests were received from Citizens to address the board.*
5. Discuss, consider, and act upon the approval of minutes for the City of Coleman Council meeting held on April 1, 2021. *A motion was made by Councilmember Sides to approve the minutes of the City of Coleman Council Meeting held on April 1, 2021. Councilmember McGee seconded the motion. The motion carried 5-0.*
6. Hear requests from the City Council for future agenda items. *No requests were received from Council for future agenda items.*
7. Hear presentation from Coleman ISD ACE Program regarding 2021 Summer Swim Activities and a) discuss, consider, and act upon an authorizing the Mayor to enter into an agreement with ACE to provide summer session swim programs, swimming lessons, and family swim nights to meet the requirements of the Texas ACE Grant Program for the benefit of the school communities. *A motion was made by Mayor Pro Tem Hetzel to authorize the Mayor to enter into an agreement with ACE to provide summer session swim programs, swimming lessons, and family swim nights. Councilmember Rankin seconded the motion. The motion carried 5-0.*
8. Discuss, consider, and act upon a Memorandum of Agreement with Meagan Jackson to provide an early childhood swim program for children who are not yet of age to participate in the ACE Summer Swim Program. *A motion was made by Councilmember McGee to authorize the City Manager to negotiate and execute a Memorandum of Agreement with Meagan Jackson to provide an early childhood swim program for children who are not yet of age to participate in the ACE Summer Swim Program. Councilmember Sides seconded the motion. The motion carried 5-0.*

9. Hear a presentation from the Coleman County Chamber of Commerce Agriculture and Tourism Bureau regarding the submission of the Chamber's 2021 Annual Budget and Marketing Plan addressing the planned use of Hotel Occupancy Tax and the expenditure of Hotel Occupancy Tax remitted to the Chamber.
10. The City Council may enter Executive Session to discuss the following pursuant to:
 - A. Government Code §551.071 (Consultation with Attorney) Discussion with City Attorney regarding management agreement between the City of Coleman and Coleman County Chamber of Commerce.
Council entered into executive session at 5:55 p.m. Council returned to regular session at 6:22 p.m.
11. Upon returning to open session, the City Council may take whatever actions as they may deem appropriate regarding items discussed in Executive Session including:
 - A. Discuss, consider, and act upon management agreement between the City of Coleman and the Coleman County Chamber of Commerce. *A motion was made by Mayor Pro Tem Hetzel to approve an agreement with the Chamber of Commerce, subject that the City Manager and City Attorney reach an agreement on the final two issues in the agreement. Councilmember McGee seconded the motion. The motion carried 5-0.*
12. Discuss, consider, and act upon a zoning change from Manufacturing/Industrial District – Heavy (M-2) to Single Family Residential District – Estate (SF-E) for the property described as WATSON ADDN TOWN COLEMAN, BLOCK 1 LOT 14-15, 1.09 ACRES, located at the intersection of McCarty Lane and Hudson Road as approved by the Planning and Zoning Commission on April 12, 2021. *This item was withdrawn.*
13. Discuss, consider, and act upon the second reading of an ordinance terminating the Mayor's Declaration of Local Disaster because of COVID-19 and rescinding ordinance No. 1209 in its entirety. *A motion was made by Councilmember Sides to approve the second reading of an ordinance terminating the Mayor's Declaration of Local Disaster and rescinding Ordinance No. 1209 in its entirety. Councilmember McGee seconded the motion. The motion carried 5-0.*
14. Discuss, consider, and act upon the first reading of a Resolution of the City of Coleman approving and authorizing a project to provide a financial incentive to Cactus Coffee Co in the amount of \$30,000 provided certain job creation and sales tax requirements are met; with \$15,000 funded from the Coleman Economic Development Corporation (Type A-EDC) and \$15,000 funded from the Coleman Community Coalition (Type B-EDC). *This item was withdrawn.*
15. Discuss, consider, and act upon a Resolution of the City of Coleman approving and authorizing a project to provide \$7,500 to the City of Coleman to assist in the installation of electrical improvements to the intersection of College and Commercial in the Downtown Business District with \$3,750 funded from the Coleman Economic Development Corporation (Type A-EDC) and \$3,750 funded from the Coleman Community Coalition (Type-B). *A motion was made by Councilmember McGee to approve a Resolution of the City of Coleman approving and authorizing a project to provide \$7,500 to the City of Coleman to assist in the installation of electrical improvements to the intersection of College and Commercial in the Downtown Business District with \$3,750 funded from the Coleman Economic Development Corporation (Type A-EDC) and \$3,750 funded from the Coleman Community Coalition (Type B-EDC). Councilmember Rankin seconded the motion. The motion carried 5-0.*
16. Discuss, consider, and act upon an Interlocal Agreement between the City of Coleman, Texas and the City of Ballinger, Texas to provide for certain services, labor, and equipment to assist the City of Ballinger with Street Sweeping. *A motion was made by Mayor Pro Tem Hetzel to approve an Interlocal Agreement between the City of Coleman, Texas and the City of Ballinger, Texas to provide for certain services, labor, and equipment to assist the City of*

Ballinger with Street Sweeping. Councilmember Rankin seconded the motion. The motion carried 5-0.


17. Hear presentation from Kim Little, Director of Economic Development, on the submission of a grant to the Texas Department of Housing and Community Affairs (TDHCA), Community Development Block Grant CARES Act (CDBG-CV) – Texas Emergency Mortgage Assistance Program (TEMAP).

18. Hear presentation from Chris Bratton, Interim Police Chief, on the purchase of CLE gas guns and authorize the purchase utilizing forfeiture funds. *A motion was made by Councilmember Sides to authorize the City Manager to expend \$14,847 to JPX America for the purchase of CLE gas guns, including the trade in of Taser guns to apply toward the purchase price and execute all necessary documents. Mayor Pro Tem Hetzel seconded the motion. The motion carried 5-0.*
A motion was made by Councilmember Rankin to authorize the City Manager to expend \$1,344.85 to JPX America for the purchase of a CLE gas gun for the City of Coleman Lake Warden Councilmember McGee seconded the motion. The motion carried 5-0.

19. Hear status report from the City Manager regarding City Operations including: a) receive update on the construction progress at the City of Coleman Water Treatment Plant; b) receive update on Director of Finance Search and status of Financial Audit; c) receive update regarding the Chief of Police search; and d) receive update regarding American Rescue Plan – Coronavirus Local Fiscal Recovery Fund.

20. Adjournment: *A motion was made by Councilmember Sides to adjourn the meeting at 7:12 p.m. Mayor Pro Tem Hetzel seconded the motion. The motion carried 5-0.*


CITY SECRETARY


MAYOR