

MINUTES  
COUNCIL MEETING  
CITY OF COLEMAN  
CITY HALL  
THURSDAY, May 6, 2021  
5:15 P.M.

Present: *Mayor Tommy Sloan, Councilmember Tracy Rankin, Councilmember Monte Sides, Councilmember Bobby McGee, City Manager Diana Lopez, City Attorney Pat Chesser, and City Secretary Karen Langley.*

Absent: *Mayor Pro Tem Sharlene Hetzel*

1. Call to Order, Invocation and Pledge of Allegiance: *Mayor Tommy Sloan called the meeting to order at 5:15 pm, and gave the invocation.*
2. Introductions, Announcements, and Recognitions:
  - A. Presentation of a Proclamation from the Office of the Mayor proclaiming May 2 – 8, 2021 as National Public Service Week. *Mayor Sloan read and presented a proclamation to; Chief Jimmy Watson, Fire Department, Darrell Fikes, Public Works, Earl Johnson, Public Works, and Interim Police Chief Chris Bratton on behalf of all the Public Service Departments.*
  - B. Notification to Council of Awards of Grants. *City Manager Lopez informed Mayor and Council of a grant received from the Sea Tow Foundation. The grant will fund a Life Jacket Loaner Station to include 25-30 life jackets. The station will be placed at Memory Lake. In addition, Council was notified of the award from the Texas Department of Housing and Community Affairs in the amount of \$500,000 for the Texas Emergency Mortgage Assistance Program (TEMAP). This grant will be administered through a joint partnership with Cornerstone Community Action.*
3. Items to be withdrawn: *No items were withdrawn.*
4. Citizen Presentations: *No requests were received from Citizens to address the board.*
5. Discuss, consider, and act upon the approval of minutes for the City of Coleman Council meeting held on April 15, 2021. *A motion was made by Councilmember McGee to approve the minutes of the City of Coleman Council Meeting held on April 15, 2021. Councilmember Sides seconded the motion. The motion carried 4-0.*
6. Hear requests from the City Council for future agenda items. *No requests were received from Council for future agenda items.*
7. Issuance of the Certificate of Election, Administering State of Elected Officials and Oath of Office to the newly elected Councilmembers; City Secretary will present certificate of unopposed candidates for Mayor, West Ward Place 2, and East Ward Place 3, and will swear in Tommy Sloan as Mayor, Sharlene Taylor Hetzel as West Ward Councilmember, and Bobby McGee as East Ward Councilmember. *City Secretary Langley administered the Oath of Office to: Tommy Sloan -Mayor and Bobby McGee - East Ward Councilmember. Sharlene Taylor Hetzel - West Ward Councilmember was administered the Oath of Office at an earlier time.*
8. Consider, and act upon electing a member of the City Council as Mayor Pro Tem pursuant to City of Coleman Charter Section 2.08. *A motion was made by Councilmember Sides to approve the appointment of Councilmember Sharlene Taylor Hetzel as Mayor Pro Tem for the City of Coleman in accordance with the City of Coleman Charter Section 2.08. Councilmember McGee seconded the motion. The motion carried 4-0.*
9. Consider, and act upon the appointment of Pat Chesser as the City Attorney for the City of Coleman for a term concurrent with the Mayor pursuant to City of Coleman Charter Section 2.10. *A motion was made by Councilmember Rankin to appoint Pat Chesser as the City Attorney for the City of Coleman in accordance with the City of Coleman Charter Section 2.10. Councilmember McGee seconded the motion. The motion carried 4-0.*
10. Consider and act upon the appointment of Robert Jeffrey Nash as the Judge as the Municipal Court and Amanda Lishka as the Alternate Judge of the Municipal Court for a term

- concurrent with the term of Mayor pursuant to City of Coleman Charter Section 6.02. *A motion was made by Councilmember Sides to appoint Robert Jeffery Nash as the Judge of the Municipal Court and Amanda Lishka as the Alternate Judge of the Municipal Court for a term concurrent with the term of Mayor pursuant to City of Coleman Charter Section 6.02. Councilmember Rankin seconded the motion. The motion carried 4-0.*
11. The City Council shall conduct a public hearing on a request for a zoning change from Manufacturing/Industrial District – Heavy (M-2) to Single Family Residential District – Estate (SF-E) for the property described as WATSON ADDN TOWN COLEMAN, BLOCK 1, LOT 14-15, 1.09 ACRES, located at the intersection of McCarty Lane and Hudson Road. *Mayor Sloan opened the public hearing at 5:29 p.m. Assistant City Manager King explained the request to have the zoning changed from Manufacturing/Industrial District – Heavy (M-2) to Single Family Residential District – Estate (SF-E). With no further comments, the public hearing closed 5:34 p.m.*
  12. Discuss, consider and act upon the recommendation of the Planning and Zoning Commission to amend the official Zoning Map for the property described as WATSON ADDN TOWN COLEMAN, BLOCK 1, LOT 14-15, 1.09 ACRES, located at the intersection of McCarty Lane and Hudson Road from Manufacturing /Industrial District – Heavy (M-2) to Single Family Residential District – Estate (SF-E) as approved by the Planning and Zoning Commission on April 12, 2021. *A motion was made by Councilmember Rankin to approve the change to the Zoning Map for the property described as WATSON ADDN TOWN COLEMAN, BLOCK 1, LOT14-15, 1.09 ACRES, from Manufacturing/Industrial District – Heavy to Single Family Residential District – Estate. Councilmember McGee seconded the motion. The motion carried 4-0.*
  13. Discuss, consider, and act upon a Resolution of the City of Coleman authorizing the City to enter into an agreement with Texas Department of Transportation for the temporary closure of portions of State Highway 153 and State Highway 206 for the 2021 Rodeo Parade. *A motion was made by Councilmember McGee to approve the Resolution authorizing the City to enter into an agreement with TxDOT for the temporary closures to State Highway 153 and Highway 206 for the 2021 Rodeo Parade. Councilmember Sides seconded the motion. The motion carried 4-0.*
  14. Discuss, consider, and act upon the recommendation from the Hotel Occupancy Tax (HOT) Revenue Advisory Board to fund a request for HOT funds to Coleman Rodeo Association (Jody Barr) in the amount of \$5,000 for the Coleman PRCA Rodeo to take place June 10-12, 2021. *A motion was made by Councilmember Rankin to accept the recommendation from the HOT Advisory Board and fund the request to Coleman Rodeo Association in the amount of \$5,000. Councilmember McGee seconded the motion. The motion carried 4-0.*
  15. Discuss, consider, and act upon the recommendation from the Hotel Occupancy Tax (HOT) Revenue Advisory Board to fund a request for HOT funds to Coleman County Junior Livestock Association in an amount of \$3,000 for the Coleman County Western Syndicate to take place on June 4-6, 2021. *A motion was made by Councilmember Sides to accept the recommendation from the HOT Advisory Board and fund the request to Coleman County Junior Livestock Association in the amount of \$3,000. Councilmember McGee seconded the motion. The motion carried 4-0.*
  16. Discuss, consider, and act upon authorizing the City Manager to execute all necessary contracts with Paragon Roofing, Inc. for installation of new roofing systems for the City of Coleman Airport Hanger through a TIPS contract for labor and materials and authorize the expenditure of \$20,400 from the Airport Reserve for the improvements. *A motion was made by Councilmember Rankin to authorize the City Manager to execute all necessary contracts with Paragon Roofing, Inc., and authorize the expenditure of \$20,400 for the improvements. Councilmember Sides seconded the motion. The motion carried 4-0.*
  17. Discuss, consider, and act upon authorizing the City Manager to execute all necessary contracts with Paragon Roofing, Inc. for the installation of a new roofing system for the City of Coleman Fire Station through a TIPS contract for labor and materials. *A motion was made by Councilmember McGee to authorize the City Manager to execute all necessary contracts*

with Paragon Roofing, Inc., for the improvements to the roof at the fire station. Councilmember Rankin seconded the motion. The motion carried 4-0.

18. Discuss, consider, and act upon approving and implementing a National Voter Registration Act (NVRA) Implementation Plan at the Coleman Public Library. A motion was made by Councilmember Rankin to authorize the Library Director to submit the NVRA Implementation Plan to the Secretary of State and make all necessary accommodations to implement the plan. Councilmember McGee seconded the motion. The motion carried 4-0.
19. Hear presentation regarding the American Rescue Plan - Coronavirus Local Fiscal Recovery Fund; and discuss, consider, and act upon appointing no less than three (3) members to a Rating Committee to review the submissions of RFP(s) & RFQ(s) submitted for Administration and Engineering Services that will be provided for the American Rescue Plan. City Manager Lopez summarized the proposed uses of the monies allocated to the City of Coleman and requested that Council appoint no less than three (3) member to a Rating Committee to review the submissions of RFP(s) and RFQ(s) submitted for Administration and Engineering Services that will be provide for the American Rescue Plan. After discussion by the Council, a motion was made by Councilmember McGee to appoint: Diana Lopez, James King, Councilmember Sides, Michael Robinson, and Creston Olinger to serve on the Rating Committee. Councilmember Rankin seconded the motion. The motion carried 4-0.
20. The City Council may enter Executive Session to discuss the following pursuant to:
- A. Government Code§551.071 (Consultation with Attorney) discussion with City Attorney regarding Contract for Ambulance Service.
  - B. Government Code§551.071 (Consultation with Attorney) to receive legal advice from City Attorney regarding Water Purchase Contract with Coleman County Special Utility District.
  - C. Government Code§ 551.074 (Personnel Matters) to discuss personnel changes to include distribution of duties.
- Council entered into executive session at 6:16 p.m. Council returned to regular session at 8:03 p.m.
21. Upon returning to open session, the City Council may take whatever actions as they may deem appropriate regarding items discussed in Executive Session including:
- A. Discuss, consider, and act upon contract for Ambulance Services. A motion was made by Councilmember McGee to extend the existing Ambulance and Emergency Medical Services agreement for successive 30 day periods until the final agreement is agreed upon by the City, Hospital, County, and Metro Care. Councilmember Sides seconded the motion. The motion carried 4-0.
  - B. Discuss, consider, and act upon the Water Purchase Contract with Coleman County Special Utility District. A motion was made by Councilmember Rankin to approve the agreement for the sale and purchase of treated water by and between the City of Coleman and Coleman County Special Utility District. Councilmember Sides seconded the motion. The motion carried 4-0.
  - C. Discuss, consider, and act upon the first reading of an Ordinance of the City of Coleman adopting an Organizational Chart for the City of Coleman. A motion was made by Councilmember McGee to approve the first reading of an Ordinance of the City of Coleman adopting an Organizational Chart for the City of Coleman. Councilmember Rankin seconded the motion. The motion carried 4-0.
22. Adjournment: A motion was made by Councilmember Sides to adjourn the meeting at 8:06 p.m. Councilmember Rankin seconded the motion. The motion carried 4-0.

  
MAYOR

  
CITY SECRETARY