

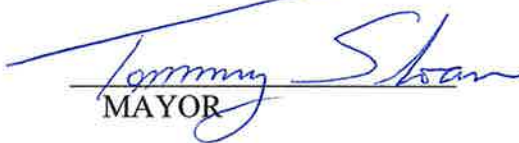
MINUTES
COUNCIL MEETING
CITY OF COLEMAN
CITY HALL
THURSDAY, May 20, 2021
5:15 P.M.

Present: *Mayor Tommy Sloan, Mayor Pro Tem Sharlene Taylor Hetzel, Councilmember Tracy Rankin, Councilmember Monte Sides, Councilmember Bobby McGee, City Manager Diana Lopez, City Attorney Pat Chesser, and Assistant City Manager James King.*

Absent: *None*

1. Call to Order, Invocation and Pledge of Allegiance: *Mayor Tommy Sloan called the meeting to order at 5:15 pm, and Council Member Monte Sides gave the invocation.*
2. Introductions, Announcements, and Recognitions: *City Manager Diana Lopez announced that the City would be allowing free disposal of limbs damaged from the recent storms at the City Convenience Center through May 29th. The free disposal applies to limbs only and not construction materials. CM Lopez also reminded residents of to be mindful of high weeds and grass and standing water on their properties due to the recent rains and the prevalence of mosquitoes who utilize those areas for breeding grounds.*
3. Items to be withdrawn: *No items were withdrawn.*
4. Citizen Presentations: *No requests were received from Citizens to address the board.*
5. Discuss, consider, and act upon the approval of minutes for the City of Coleman Council meeting held on May 6, 2021. *A motion was made by Councilmember Sides to approve the minutes of the City of Coleman Council Meeting held on May 6, 2021. Councilmember McGee seconded the motion. The motion carried 5-0.*
6. Hear requests from the City Council for future agenda items. *No requests were received from Council for future agenda items.*
7. Discuss, consider, and act upon the second reading of an Ordinance of the City of Coleman adopting an Organizational Chart for the City of Coleman. *A motion was made by Councilmember McGee to approve the second reading of the Organizational Chart. Councilmember Rankin seconded the motion. The motion carried 5-0.*
8. Discuss, consider, and act upon authorizing the Mayor and/or City Manager to execute all necessary documents for acceptance of the Texas Emergency Mortgage Assistance Program (TEMAP) award in the amount of \$500,000 to the City of Coleman. *A motion was made by Mayor Pro Tem Hetzel to authorize the Mayor and City Manager to execute all necessary documents related to the Texas Emergency Mortgage Assistance Program. Councilmember Sides seconded the motion. The motion carried 5-0.*
9. Discuss, consider, and act upon award of sealed bids received for the lease of approximately 157.4 acres of land more or less being known as the Airport Farm Property located adjacent to the City of Coleman Municipal Airport, which will be utilized for agriculture purposes, excluding livestock. *One bid was received from Kevin Landers in the amount of \$4,750 per year over a period of 5 years, totaling \$23,750. A motion was made by Councilmember McGee to accept the bid. Mayor Pro Tem Hetzel seconded the motion. The motion carried 5-0.*
10. Discuss, consider and act upon the first reading of a Resolution of the City of Coleman approving and authorizing a project to provide a financial incentive to Cactus Coffee Co. (Annette Carrell) in the maximum amount of \$30,000 provided certain job creation and sales tax requirements are met; with a maximum of \$15,000 funded from the Coleman Economic Development Corporation (Type A – EDC) and a maximum of \$15,000 funded from the Coleman Community Coalition (Type B – EDC). *Councilmember McGee moved to approve the first reading of the resolution. Councilmember Rankin seconded the motion. The motion carried 5-0.*

11. Discuss, consider, and act upon the first reading of a Resolution of the City of Coleman approving and authorizing a project to provide a financial incentive to Lauren Cecil in the maximum amount of \$30,000 provided certain job creation and sales tax requirements are met; with a maximum of \$15,000 funded from the Coleman Economic Development Corporation (Type A – EDC) and a maximum of \$15,000 funded from the Coleman Community Coalition (Type B – EDC). *Mayor Pro Tem Hetzel moved to approve the first reading of the resolution. Councilmember Sides seconded the motion. The motion carried 5-0.*
12. Hear status report from the City Manager regarding City Operations including: a) receive update on Coleman County Appraisal District - City of Coleman Certified 2021 Estimate of Tax Values; b) receive update on construction of City of Coleman Water Treatment Plant; and c) receive update on the City of Coleman Municipal Airport Pavement Rehabilitation and Drainage Improvement Project. *City Manager Lopez gave an update on the Certified Estimate of Tax Values provided by the Coleman County Appraisal District, the timeline of the construction of the Water Treatment Plant, and the Municipal Airport Pavement Rehabilitation and Drainage Improvement Project timeline.*
13. The City Council may enter Executive Session to discuss the following pursuant to:
- A. Government Code§ 551.074 (Personnel Matters) to discuss personnel issues, including Director of Finance and City Secretary, to include distribution of duties.
 - B. Government Code§ 551.074 (Personnel Matters) and Government Code§ §551.071 (Consultation with Attorney) to receive legal advice from City Attorney regarding a Severance Agreement for the former City Secretary.
Council entered into executive session at 5:37 p.m. Council returned to regular session at 6:36 p.m.
14. Upon returning to open session, the City Council may take whatever actions as they may deem appropriate regarding items discussed in Executive Session including:
- A. Discuss, consider, and act upon authorizing the City Manager to engage Strategic Government Resources (SGR) for professional services in the executive recruitment for the positions of: Director of Finance and City Secretary. *A motion was made by Mayor Pro Tem Hetzel to authorize the City Manager to engage Strategic Government Resources for professional services in the recruitment for the positions of Director of Finance and City Secretary. Councilmember Sides seconded the motion. The motion carried 5-0.*
 - B. Discuss, consider, and act upon approving a severance agreement with the former City Secretary and authorizing the City Manager to execute the agreement. *A motion was made by Councilmember McGee to approve the severance agreement and authorize the City Manager to execute the agreement. Councilmember Rankin seconded the motion. The motion carried 5-0.*
15. Adjournment: *A motion was made by Councilmember Sides to adjourn the meeting at 6:41 p.m. Mayor Pro Tem Hetzel seconded the motion. The motion carried 5-0.*


MAYOR


CITY SECRETARY