

MINUTES
HOTEL OCCUPANCY TAX REVENUE ADVISORY BOARD
CITY OF COLEMAN
CITY HALL
THURSDAY, JANUARY 22, 2020
6:00 P.M.

Present: City Manager Diana Lopez, City Attorney Pat Chesser, Charlotte Purl, Curtis Rogers, Mark Price and Chamber of Commerce Director, Becky Slayton.

Absent:

1. Call to Order, Invocation and Pledge of Allegiance: *City Manager Lopez called the meeting to order at 6:00 pm, and Becky Slayton gave the invocation.*
2. Citizen Presentations
3. Introduction of Board Members: *City Manager Lopez introduced the Board and explained the terms and purpose of the Board.*
4. Hear presentation regarding review of City of Coleman Ordinance 1197 – Establishing a Hotel Occupancy Tax Revenue Advisory Board; the process for administering Municipal Hotel Occupancy Tax; and review of FY 2020 Hotel Occupancy Tax (HOT) Budget. *City Attorney Pat Chesser walked the Board through the process for consideration of applications and legal requirements. The 2020 budget for the board was also discussed.*
5. Discuss, consider, and act upon establishing calendar dates for accepting applications for funding to applicants requesting Hotel Occupancy Tax revenues. *A motion was made by Mark Price to set a deadline of the 15th of each month to receive applications for consideration at the next regular scheduled meeting. Curtis Rogers seconded the motion. The motion carried 5-0*
6. Discuss, consider, and act upon establishing regular meeting times. *A motion was made by Becky Slayton to set a regular date for meetings to occur on the 4th Monday of each month at 5:30 p.m. Charlotte Purl seconded the motion. The motion carried 5-0*
7. Adjournment: *A motion was made by Becky Slayton to adjourn the meeting at 7:25 p.m. Mark Price seconded the motion. The motion carried 5-0*


Presiding Officer